

2007-2008



Master Fee Schedule

FY 2007-08

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Glossary of Terms

The following description of fee charges has been prepared for your convenience. If you have any questions regarding fee charges, please feel free to discuss them with a member of the City staff.

Annexation Fees:

Charges for time and material costs involved in processing applications for the annexation of property to the City.

Compliance Services Fees:

Charges imposed to defray the City's labor and materials cost of assuring compliance with specific City ordinances such as weed abatement.

Inspection Fees:

Charges related to the physical inspection of facilities, buildings, sites, equipment, etc.

Licenses and Permit Fees:

Charges imposed to defray the cost incurred in processing applications for licenses and permits which authorize the holder to engage in a specific function or activity, and include the costs of assuring compliance with related conditions and regulations.

Penalty Fees and Fines:

Charges imposed for non-compliance with specific City requirements.

Plan Check Fees:

Charges for time and materials costs for the detailed inspection of plans submitted to the City for review.

Rental Fees:

Charges for use of City facilities and services.

Service Fees:

Charges for time and materials costs incurred by the City in the course of providing those services for which fees or charges are not otherwise specifically set forth.

Special Services Fees:

Charges for time and materials costs incurred by the City in the course of providing extraordinary services.

All City Departments

A. PHOTOCOPYING OF FILE MATERIALS:

1. Black and White Copy - 8½ x 11 inches or 8½ x 14 inches (all offices except City Clerk's Office) \$0.50/page for first ten (10) pages of each document
\$0.10 each additional page of same document
2. Black and White Copy – 11 inches x 17 inches \$1.00/page for first ten (10) pages of each document
\$0.20/page each additional page of same document
3. Color Copy - 8½ x 11 inches or 8½ x 14 inches \$0.75/page
4. Color Copy – 11 inches x 17 inches \$1.50/page

B. CD-ROM or DVD

\$5.00 each

C. DISHONORED (RETURNED) CHECKS

1. If paid within 30 days of notification \$25.00 + amount of check
2. If paid after 30 days of notification, subject to forgiveness of all or a portion of the fee by the Director of Finance. As authorized by California Civil Code 1719, but not less than \$25.00

D. RESEARCH OR ANALYSIS OF RECORDS (involving more than 15 minutes)

\$38.00 per hour (minimum charge \$20.00)

E. LATE AND DELINQUENT PAYMENTS

Unless specifically provided otherwise, the manner of payment, delinquency status, and assessment and collection of penalties for delinquent payment of the fees imposed or reflected by this master fee schedule shall be as follows:

- DAILY FEE:** Due on its effective date and delinquent at 5:00 PM on due date.
- MONTHLY FEE:** Due on the first day of each month for which licenses, permits, fees are sought and delinquent at 5:00 PM on the tenth day of the month.
- QUARTERLY FEE:** Due on the first day of the yearly quarter period and delinquent at 5:00 PM on the tenth day of the first month in which the quarterly fee is due.
- ANNUAL FEES:** Due on the first day of the established annual period and delinquent at 5:00 PM on the tenth day of the first month in which the annual fee is due. A late payment fee of \$5.00 per month shall be applied to all accounts paid after the established due date.

The delinquent account(s) shall be assessed an interest charge of one percent (1%) per month of the unpaid delinquent balance and related interest charge. The interest charge shall be applied to all accounts delinquent for any calendar month or portion of such month, and shall not be prorated.

If the delinquent payment is paid within 30 days of notification, the interest fee may be subject to forgiveness based on hardship. The Director of Finance and Internal Services shall review and document all interest fees not collected.

F. GROSS HOUSEHOLD INCOME

Notwithstanding any other provision of the Hayward Municipal Code, the “very low income limits for Alameda County,” as published by the State of California Department of Housing and Community Development, will be used to determine low-income eligibility.

Family Size	Income Levels Not to Exceed
1 Member	\$29,350.00
2 Members	\$33,500.00
3 Members	\$37,700.00
4 Members	\$41,900.00
5 Members	\$45,250.00
6 Members	\$48,600.00
7 Members	\$51,950.00
8 Members or More	\$55,300.00

City Attorney

A. RENT STABILIZATION ADMINISTRATION

1.	<u>Annual Fee per Residential Dwelling Unit</u>	\$0.81
2.	<u>Annual Fee per Mobile Home Space</u>	\$0.89

The fees set forth herein shall be payable immediately and shall be delinquent if not received by the Rent Review Office on or before 5 p.m., May 19, 2006 for Residential and Mobile home.

City Clerk

A. GENERAL SCHEDULE OF CHARGES

1.	<u>Agenda</u> – City Council –Weekly Mailing	\$31.00/year
2.	<u>Certification of Documents</u>	\$8.25/first page, \$3.00 each succeeding page
3.	<u>Photocopying of Public Records</u>	\$0.50/page for the First ten pages; \$0.10 per page thereafter
4.	<u>Minutes</u> – City Council – Weekly Mailing	\$46.00/year
5.	<u>Municipal Code:</u>	
	a. Service Charge for Amendments	\$25.00/year
	b. Service charge for Amendment to Zoning Ordinance (Chapter 10, Article 1)	\$25.00/year
6.	<u>Recorder Transcripts – Typed</u>	Secretary's hourly rate times overhead.
7.	<u>Traffic Code</u>	\$3.00
8.	<u>Traffic Regulations</u>	\$3.00
9.	<u>Reproduction of Tape Recorded Meetings: City Council; Planning Commission</u>	\$10.00 per tape
10.	<u>Reproduction of Video Tapes of Meetings:</u>	
	a. City Council;	\$10.00 admin fee +
	b. Planning Commission.	actual contractor's invoice charges
11.	<u>Publication of "Notice of Intent to Circulate a Petition for Municipal Initiative"</u> (refundable if a sufficient petition is filed within one year)	\$200.00
12.	<u>Election year publication cost of the candidate's statement in the sample ballot book.</u>	Actual Printer Cost
13.	<u>City Charter</u>	\$3.00
14.	<u>Notary Service</u>	\$10.00/document
15.	<u>Passport Service</u>	
	Passport Fee made payable to U.S. Department of State	\$67.00 (age 16 and over) \$52.00 (under 16)
	Passport Execution made payable to Office of the City Clerk	\$30.00
	Passport Photos made payable to Office of the City Clerk	\$15.00

City Manager

A. GIS MAPS

1. Heavyweight Coated Paper (per page)

- | | | |
|----|------------|------------------|
| a. | 24" x 30" | \$4.05 per page |
| b. | 36" x 48" | \$8.09 per page |
| c. | 42" x 60" | \$12.93 per page |
| d. | 60" x 100" | \$28.13 per page |

2. Semi-gloss Photo Paper (per page)

- | | | |
|----|------------|------------------|
| a. | 24" x 30" | \$4.77 per page |
| b. | 36" x 48" | \$9.53 per page |
| c. | 42" x 60" | \$13.90 per page |
| d. | 60" x 100" | \$33.12 per page |

Community and Economic Development

A. ADMINISTRATIVE SERVICES

- | | | |
|----|---|--|
| 1. | <u>Human Services and Citizens Advisory Commission Agenda</u> | \$7.00/year |
| 2. | <u>Human Services and Citizens Advisory Commission Minutes</u> | \$7.00/year |
| 3. | <u>Economic Development Committee Agenda</u> | \$3.50/year |
| 4. | <u>Economic Development Committee Minutes</u> | \$3.50/year |
| 5. | <u>Economic Profile or Plan</u> | \$5.00/each |
| 6. | <u>City staff time</u> for loan packaging services and credit reports provided by the City's Economic Development Program | \$35.00/hour |
| 7. | <u>When available, a fee of up to 1.0% of the loan amount to be paid by a lender, small business concern local development corporation, or similar entity in return for marketing services of the City's Economic Development Program</u> | |
| 8. | <u>Annual Bonds Issue Fees</u> | 1/8 of 1% of bond amount |
| 9. | <u>Low Income Mortgage Credit</u> | 2% of first year's credit payable as part of State Fee |

B. BUILDING INSPECTION & PLAN CHECK SERVICES

- | | | |
|----|--|--|
| 1. | <u>Owner Requested Survey/Inspections</u> | |
| | a. Inspection and report of structural, electrical, mechanical, plumbing and zoning. Fee includes one return inspection. | |
| | (1) Single residential unit (for certificate of occupancy) | \$86.00 per hour |
| | (2) Commercial or industrial building containing up to and including 1 separate tenant area (including written report) | \$86.00 per hour per trade |
| | (a) Each additional tenant area (exceeding 1) | \$86.00 per hour per trade |
| | (b) Each additional inspection | \$86.00 per hour per trade |
| | b. For special billing for permit fees that may be required (each billing) | \$25.00 |
| 2. | <u>Building Permit Fees and Inspection Fees</u> | |
| | a. Building Permit | \$50.00 + amount according to following valuation schedule |

VALUATION

The value to be used in computing the building permit fee shall be the total of all construction work for which the permit is issued, as well as all finish work, painting, roofing, electrical, plumbing, heating, air conditioning, elevators and any other permanent equipment.

CURRENT

TOTAL VALUATION

\$1 TO \$500	\$25.85
\$501 TO \$2,000	\$25.85 for the first \$500 plus \$3.36 for each additional \$100 or fraction thereof, to and including \$2,000.
\$2,001 TO \$25,000	\$76.25 for the first \$2,000 plus \$15.40 for each additional \$1,000 or fraction thereof, to and including \$25,000.
\$25,001 TO \$50,000	\$430.45 for the first \$25,000 plus \$11.11 for each additional \$1,000 or fraction thereof, to and including \$50,000.
\$50,001 TO \$100,000	\$708.20 for the first \$50,000 plus \$7.70 for each additional \$1,000 or fraction thereof, to and including \$100,000.
\$100,001 TO \$500,000	\$1,093.20 for the first 100,000 plus \$6.16 for each additional \$1,000 or fraction thereof, to and including \$500,000.
\$500,001 TO \$1,000,000	\$3,557.20 for the first \$500,000 plus \$5.23 for each additional \$1,000 or fraction thereof, to and including \$1,000,000.
\$1,001,000 and up	\$6,172.20 for the first \$1,000,000 plus \$3.47 for each additional \$1,000 or fraction thereof.

Except:

- | | | |
|-----|--|---|
| (1) | Permit fee for inspection of work done without permit. | Twice the amount of a regular building permit |
| (2) | Filing of Notice of Substandard or Hazardous Structure fee. | \$100.00 |
| (3) | Removal of Notice of Substandard or hazardous Structure fee. | \$100.00 |
| (4) | Posting of Hazardous Structure or Do Not Enter Notice on site. | \$100.00 |
| (5) | Reinspection fee when unusual numbers of inspections are required. | \$86.00 per inspection |

(6)	Additional plan check fee for revision and beyond two back checks	\$86.00 per hour
(7)	Code violation illegal project	\$86.00 per hour
(8)	Investigation fees permit not yet obtained	Two (2) times permit fee
(9)	Accelerated plan review fee	\$125.00 per hour (minimum four hours on weekends)
(10)	Permit Renewal Fee	\$50.00 per permit
(11)	Photovoltaic System for One and Two family Dwelling (includes plumbing and electrical inspections for the project)	\$300.00 per permit

3. Plan Check Fee

a.	Plan review fees including two back checks	80% of the building permit fee
b.	Hourly plan check not associated with building permit	\$86.00 per hour
c.	Plan check for tract homes.	25% of building permit fee
d.	Plan check fee for compliance with the State Title 24 Energy Regulations (all occupancies); State Title 24 Access (commercial)	12% of building permit fee

4. Plumbing Inspection Fees

a.	Permit or Sub-Permit Issuance Fee	\$50.00
b.	Hourly plan check not associated with Building Permit	\$86.00 per hour
c.	Inspection Fee (includes one return inspection)	
(1)	For repair or installation of each plumbing fixture, trap, or set of fixtures installed on one trap (including water, drainage piping and back flow protection thereof)	\$16.70
(2)	Water heater, (including gas vent)	\$16.70
(3)	Water heater, gas vent only	\$10.00
(4)	Water heater, TPR valve only	\$10.00
(5)	Industrial wastewater pretreatment interceptor including trap and vent	
(a)	Sand & Grease	\$35.00
(b)	Neutralizer of Clarifier	\$50.00
(6)	Grease Interceptor	\$86.00
(7)	For installation, alteration, or repair of water piping and/or water treating equipment	\$43.00

(8)	Industrial and commercial piping system including but not limited to control, process piping, water or drainage	\$60.00 per 100 linear feet
(9)	Water opening not included with fixtures or appliances	\$2.40
(10)	For repair or alteration of drainage or vent piping	\$25.00
(11)	For fixed dish washing equipment	
	(a) Residential	\$16.70
	(b) Commercial	\$25.00
(12)	Sewer ejector system	
	(a) Residential	\$25.00
	(b) Commercial	\$50.00
(13)	Rainwater System	\$35.00
(14)	Commercial garbage disposal	\$20.00
(15)	Residential garbage disposal	\$16.70
(16)	Gas Range	
	(a) Residential	\$10.50
	(b) Commercial	\$20.00
(17)	Irrigation sprinkler system of any one meter including back flow protection devices therefore	\$15.00
(18)	For vacuum breaker or back flow protection devices on tanks, vats, etc., or for installation on unprotected plumbing fixtures including necessary water piping	
	(a) one (1) to four (4)	\$15.00
	(b) over four (4)	\$3.50
(19)	For installation, alteration or repair of gas piping (including gas test) residential	\$43.00
(20)	For installation, alteration or repair of gas piping (including gas test) commercial/industrial	\$60.00 per linear feet
(21)	Residential gas clothes dryer	\$16.00
(22)	Commercial gas dryer	\$20.00
(23)	New Single Family Residential Construction, including all water piping, water, gas piping, water heater and plumbing fixtures	
	(a) one (1) bathroom	12% of building permit fee
	(b) two (2) bathrooms	12% of building permit fee
	(c) three (3) bathrooms	12% of building permit fee

	(d) ½ bathroom	\$43.00
	(24) For plumbing of a new private swimming pool, including filter, water, drainage, heater, but not including any connection to sanitary sewer	\$100.00
	(25) For plumbing of a new public swimming pool, including filter, water, heater, drainage, but not including any connection to sanitary sewer	\$200.00
	(26) Installation or replacement of each swimming pool heater	\$24.00
	(27) For installation of a solar system including all piping and collector (tank) exchangar	\$40.00
d.	Other Fees	
	(1) For any permit on which an unreasonable number of inspections are required, an additional fee per inspection over and above the number deemed reasonable by the Building Official	\$86.00
	(2) For inspection of plumbing units at manufacturing plants or special inspection as may be required (per hour or fraction thereof)	\$86.00 per hour (minimum 4 hours on weekends)
	(3) Special billing for permit fees	\$25.00
5.	<u>Mechanical Permit Fees</u>	
a.	Permit or Sub-Permit Issuance Fee	\$50.00
b.	Hourly plan check not associated with building permit	\$86.00 per hour
c.	Inspection Fees (include one return inspection)	
	(1) For Single Family Residential Construction including HVAC, register ducts, gas line and range.	10% of building permit fee
	(2) Heating Equipment (including gas vents)	
	(a) Furnaces: central, gravity, floor, wall or factory fireplace	
	(i) to 200,000 BTU	\$43.00
	(ii) over 200,000 BTU	\$60.00
	(b) Heaters: units, radiant, room, decorative, sealed, combustion, make-up	
	(i) to 100,000 BTU	\$43.00
	(ii) over 100,000 BTU	\$86.00
	(c) Registers, diffuses, and grilles (including ducts)	\$5.00
	(d) Heat pumps and combination heating/cooling units	\$27.00
	(e) Solar heating system	\$35.00
	(f) Radiators, convectors, radiant heat panels, fan	\$8.00

coil units, etc.

(3)	Heating Equipment	
(a)	Hydronic heating system (steam & water piping)	\$39.40
(b)	Gas vents (each)	\$12.00
(c)	Chimney (flue) residential or low heat each	\$12.00
(d)	Chimney (flue) medium or high heat each	\$15.00
(e)	Steam or hot water boiler	
	(i) to 30 horsepower	\$45.00
	(ii) over 30 horsepower	\$60.00
(4)	Cooling Equipment	
(a)	Air Conditioning equipment	
	(i) to 100,000 BTU	\$43.00
	(ii) over 100,000 BTU	\$86.00
(b)	Register, diffusers, and grilles (including ducts)	\$5.00
(c)	Evaporative Cooler	\$30.00
(d)	Refrigeration system (other than comfort cooling) commercial or industrial	\$55.00
(e)	Condensate drain system each inlet	\$6.50
(5)	Exhaust System	
(a)	Air handling units	
	(i) to 10,000 CFM	\$17.00
	(ii) over 10,000 CFM	\$25.00
(b)	Hoods	
	(i) commercial	\$45.00
	(ii) commercial bathroom ventilation system, each	\$18.00
	(iii) residential range hoods, kitchen or bathroom ventilation system	\$10.00
	(iv) commercial or industrial fume hoods including air pollution control	\$60.00
(c)	Duct/product conveying system	\$86.00
(d)	Thermal oxidizers, air treatment system	\$86.00
(6)	Gas Burners & Equipment	
(a)	Range, oven, dryer	
	(i) residential	\$12.00
	(ii) commercial	\$18.00

	(iii) gas or lint	\$10.00
(b)	Miscellaneous, gas logs, log lighters, torches, lamps, etc.	
	(i) residential	\$7.00
	(ii) commercial	\$11.00
(c)	For installation, alteration, or repair of gas piping (includes gas test) residential	\$43.00
(d)	For installation, alteration, or repair of gas piping (includes gas test) commercial/industrial	\$60.00 per 100 linear feet
(e)	Fire or smoke dampers	\$5.00
(f)	Electrostatic Filters	\$8.20
d.	Other Fees	
(1)	For any permit on which an unreasonable amount of inspections are required, an additional fee per inspection over and above the number deemed reasonable by Building Official	\$86.00 per hour
(2)	For inspection of mechanical units at manufacturing plants or special inspection as may be required (per hour or fraction thereof).	\$86.00 per hour (minimum 4 hours on weekends)
(3)	Special billing for permits fees	\$25.00
6.	<u>Electrical Permit Fees</u>	
a.	Permit or Sub-Permit Issuance Fee	\$50.00
b.	Hourly plan check not associated with building permit	\$86.00 per hour
c.	Inspection Fee (includes one return inspection)	
(1)	For new Single Family Residential Construction including all circuits, service and sub panels	15% of building permit fee
	Fees listed below include all appliance, fixtures and wiring. Fees <u>do not include</u> services, additional meters, industrial motors, and transformers.	
(a)	1-20 ampere circuit	\$7.50
(b)	30 ampere circuit	\$8.20
(c)	40 ampere circuit	\$8.80
(d)	50 ampere circuit	\$9.40
(e)	70 ampere circuit	\$9.90
(f)	100 ampere circuit	\$12.20
(g)	101 to 200 ampere circuit	\$18.40
(h)	201 to 300 ampere circuit	\$22.20
(i)	301 to 400 ampere circuit	\$27.80

	(j)	For each additional 100 amps or fraction thereof in excess of 400 amps	\$6.80
d.		Electrical Services and Sub panels	
	(1)	Services and sub panels service charges, including one meter service 600 volts or less	
	(a)	First 100 ampere capacity	\$43.00
	(b)	Each additional 100 ampere capacity or fraction thereof	\$7.90
	(2)	Services over 600 volts	
	(a)	First 200 KVA	\$33.40
	(b)	Over 200 KVA	\$59.50
	(c)	Additional Meters (each)	\$6.40
	(3)	Reset Meter	\$43.00
	(4)	For addition to EXISTING circuits	
	(a)	Outlets, switches, receptacles (each)	\$1.30
	(b)	Multi-outlet assemblies (per foot)	\$1.05
	(c)	Light fixtures (each)	\$1.30
	(d)	Florescent (each tube)	\$1.05
	(5)	For Signs	
	(a)	For installation, relocation or alteration of any electrical sign	\$43.00
	(b)	Tube lighting for illumination, display or outline	\$16.50
	(6)	For temporary work	
	(a)	Temporary construction pole	\$35.00
	(b)	Overhead or underground distribution supply	\$35.00
	(7)	For industrial or commercial motors (fee includes starting and controlling apparatus and connecting wiring and motor):	
	(a)	For each rated HP or fraction thereof to and including 10 HP	\$5.50
	(b)	For each rated HP or fraction thereof by which the motor exceeds 10HP per motor	\$5.50
	(c)	Instances of changes, renewals or replacement of apparatus where no change in wiring is necessary fee for connecting up only shall be charged per HP at ½ the fees above	\$3.00 first 10 HP \$1.50 for each additional HP.
	(d)	Charge for unit with 0-5 HP	\$24.00
	(e)	Charge for units with 5+ -10 HP	\$48.00

	(f)	Charge for units with 10+ HP	\$72.00
(8)		For generators, motor generator sets, balance sets, dynamites, converters, transformers	
	(a)	Power transformer each KVA for units with 0-20 KVA (per unit or fraction thereof)	\$3.70
	(b)	Unit with 20+ KVA	\$73.50
	(c)	For replacing existing electrical appliances	\$16.20
	(d)	For replacing existing electrical	\$17.30
(9)		For replacing existing fixtures	
	(a)	Incandescent, ceiling, bracket, pendants, cord drops and other lamp holders, each	\$1.30
	(b)	Florescent each tube	\$1.05
	(c)	Minimum fee – single tube	\$1.30
	(d)	Mercury sodium vapor and quartz lights each	\$6.80
	(e)	Floor lighting standards each	\$6.80
e.		Other Fees	
	(1)	Any permit which an unreasonable number of inspections are required, an additional fee per inspection will be charged for each inspection over and above the number deemed reasonable by the Building Official.	\$86.00 per hour
	(2)	For in-plant inspection of electrical installation or special inspection as may be required (per hour or fraction thereof)	\$86.00 per hour (min. 4 hours on weekends)
	(3)	Special billing for permit fees.	\$25.00
7.		<u>Public Works Encroachment Permit Inspection Fees</u>	
	a.	Encroachment permit application fee	\$43.00
	b.	Concrete	
	(1)	Curb, gutter, and/or sidewalk (including driveway) first 100 linear feet	\$82.00
	(2)	Each additional 100 linear feet or fraction thereof	\$41.00
	(3)	Driveway, handicapped ramp, curb return	\$82.00
	(4)	Each additional installation on same site	\$41.00
	(5)	Planter strip fill (each property)	\$65.00
	c.	Drainage	
	(1)	Drainage system and appurtenance, first 100 linear feet	\$82.00
	(2)	Each additional 100 linear feet or fraction thereof	\$41.00

(3)	Drainage tie-in to existing structures	\$55.00
(4)	Non-standard structures (other than above)	\$55.00
(5)	Manholes, vaults, area drains, storm water inlets, other standard structures	\$55.00
d.	Street Work & Miscellaneous	
(1)	Street Improvement Plan Review	Time & Materials
(2)	Street cuts, trenches, up to 100 linear feet	\$82.00
(3)	Each additional 100 linear feet or fraction thereof	\$41.00
(4)	Street cuts, other, up to 100 square feet	\$82.00
(5)	Each additional 100 sq. feet or fraction thereof	\$41.00
(6)	Compaction tests - each test as required per hour	Actual Consult Fee
e.	Monitoring well inspection and plan review	
(1)	First well	
(a)	Inspection	\$82.00
(b)	Plan Review	\$245.00
(2)	Each additional well at same site	
(a)	Inspection	\$41.00
f.	Utility Services – New or Repaired	
(1)	Each new or replaced utility pole location	\$82.00
(2)	Each utility service connection in sidewalk or street (gas, electric, telephone, etc.	\$82.00
g.	Sanitary Sewers	
(1)	Sanitary Sewer Laterals	
(a)	From main in street or easement to building up to 100 linear feet	\$288.00
(b)	Each additional 100 linear feet or fraction thereof	\$65.00
(c)	Add for monitoring structure if required	\$65.00
(d)	From existing stub at right-of-way to building up to 100 linear feet	\$130.00
(e)	Each additional 100 linear feet or fraction thereof	\$52.00
(f)	Each building sewer repair or replacement	
(i)	In public right-of-way, complete	\$288.00
(ii)	In private property (no street evacuation)	\$130.00
(2)	Sanitary Sewer Building Court Mains	

	(a)	Each building court main when plan, profile and cut sheet are required, initial 100 feet or less	\$230.00
	(b)	Each additional 100 feet or fraction thereof	\$102.00
	(c)	Each building court main when plan only is required for initial 100 feet or less	\$112.00
	(d)	Each additional 100 feet or fraction thereof	\$50.00
	h.	Additional Inspections	
		For any public works encroachment permit on which an unreasonable number of inspections are required, an additional fee per inspection will be charged for each inspection over and above the number deemed reasonable by the City Engineer.	\$125.00
8.		<u>Technology fee for each permit issued</u>	2% of permit fee
	a.	Microfiche Reproduction	\$3.00 first page \$1.00 each additional page
9.		<u>Addressing</u>	\$86.00 per hour (minimum ½ hour)
10.		<u>Moving Structures</u>	
	a.	Application Fee	\$30.50
	b.	Survey for structure to be moved into the City	\$100.00
	c.	Deposit to cover possible damage to City Property (refundable if no damage)	\$795.00
11.		<u>Permit Research Charges</u>	
	a.	Permit research and preparation of report where request made by telephone. Payable in advance	\$21.00
12.		<u>Refunds</u>	
	a.	Service charge for processing requested refunds	\$39.00
13.		<u>Notice and Order</u>	
	a.	Processing of Notice and Order	\$316.00 each
C. RENTAL HOUSING AND HOTEL INSPECTION FEES AND PENALTIES			
1.		<u>Annual fee for rental housing, hotel or motel units.</u>	
	a.	Single family, duplex, triplex or fourplex	\$20.00
	b.	Five or more units	\$5.00 per unit
2.		<u>Request for postponement of initial inspection or progress check</u>	
	a.	First request	No Charge
	b.	Second request	\$200.00 penalty

3. Inspection, report and enforcement actions pursuant to HMC, Ch.9, Art. 5
- a. Initial inspection of parcel containing two or more rental housing units a hotel or motel
 - (1) No violations found No Charge
 - (2) Violations found \$150.00/parcel + \$60.00/unit or hotel/motel room with violation
 - b. Progress Checks
 - (1) First Progress Check
 - (a) Violations corrected No Charge
 - (b) Violations not corrected \$150.00/parcel + \$60.00/unit or hotel/motel room with violation
 - (2) Second Progress Check \$150.00/parcel + \$60.00/unit or hotel/motel room with violation + \$200.00
 - (3) Third Progress Check \$150/parcel + \$60/unit or hotel/motel room with violation + \$400.00
 - (4) Fourth Progress Check \$150/parcel + \$60/unit or hotel/motel room with violation + \$800.00
 - (5) Fifth and subsequent re-inspections \$150.00/parcel + \$60.00/unit or hotel/motel room with violation + \$1,000.00
 - c. Initial inspection of a parcel containing one single-family rental unit (including condominium or townhouse)
 - (1) No violations found No Charge
 - (2) Violations found \$150.00
 - d. Progress Checks
 - (1) First Progress Check
 - (a) Violations corrected No Charge
 - (b) Violations not corrected \$150.00/parcel
 - (2) Second Progress Check \$150.00/parcel + \$200.00 penalty
 - (3) Third Progress Check \$150.00/parcel +

		\$400.00 penalty
	(4) Fourth Progress Check	\$150.00/parcel + \$800.00 penalty
	(5) Fifth and subsequent re-inspections	\$150.00/parcel + \$1,000.00 penalty
e.	Concurrent Initial Inspection of two or more single-family dwelling units/same owner	
	(1) No violations found	No Charge
	(2) Violations found	\$150.00/parcel + \$60.00/unit
f.	Progress Checks	
	(1) First Progress Check	
	(a) Violations corrected	No Charge
	(b) Violations not corrected	\$150.00/parcel + \$60.00/unit
	(2) Second Progress Check	\$150.00/parcel + \$60.00/unit + \$200.00 penalty
	(3) Third Progress Check	\$150.00/parcel + \$60.00/unit + \$400.00 penalty
	(4) Fourth Progress Check	\$150.00/parcel + \$60.00/unit + \$800.00 penalty
	(5) Fifth and subsequent re-inspections	\$150.00/parcel + \$60.00/unit + \$1,000.00 penalty
4.	<u>Initial Inspection or Progress Check – No Access</u>	
	a. No access-First Site Visit	No Charge
	b. No access-Second Site Visit	\$200.00
	c. No access-Third Site Visit	\$400.00
	d. No access-Fourth Site Visit	\$800.00
	e. No access-Fifth and Subsequent Site Visits	\$1,000.00
5.	<u>Rent Control Deregulation Inspection pursuant to Ord. No. 83-023, as amended</u>	
	a. Initial inspection/survey and one re-inspection	\$300.00/unit
	b. Concurrent initial inspection/survey and one re-inspection of two or more units/same owner/same development	\$300.00 1 st unit + \$60.00 each additional unit
	c. Additional non-concurrent re-inspections	\$150.00/unit
6.	<u>Lien (per parcel)</u>	\$150.00

D. PLANNING

Where noted throughout this chapter, all time and material charges are exclusive of a base fee.

1. Annexation

a. Preliminary Services

Processing of data, maps, and documents prepared and submitted by applicant, and performance of related services by the City necessary to satisfy requirements for presentation to Local Agency Formation Commission prior to commencement of annexation proceedings. \$200.00 + Time & Material

The above charges shall be paid prior to the time required services are performed by the City and no part of said charges shall be refunded in the event annexation to the City of Hayward is not processed to completion.

b. Completion of Annexation Proceedings

(1) Under the circumstances described in the State Government Code Section 35402, the estimated cost of all proper expenses to be incurred by the City for the completion of annexation proceedings shall be deposited with the City prior to the commencement of annexation proceedings.

(2) Such costs shall include, but not be limited to, current annexation filing fees established by the Board of Equalization in manner provided by the State Government Code Section 54902.5.

(3) Upon completion of such proceedings, any surplus deposit remaining shall be refunded promptly to the proponents.

c. Annexation Fees

For each gross acre of property annexed to the City \$385.00

2. Preparation of documents in connection with utility service to property outside of the City limits \$100.00 + Time & Material

3. Environmental Assessment (Contract) – Consultant Report Cost with Deposit for 50% of Document

4. Environmental Assessment (Contract) Consultant Oversight Time & Material

5. General Policies Plan Amendment Time & Material; Deposit* of \$2,500.00

6. Text Change to Zoning Ordinance Time & Material; Deposit* of \$2,500.00

7. House Moving (no site plan review; see building & police fees) \$100.00

8. Private Access Approval Time & Material

9. Review of Business License \$ 8.00

10. Sign Permit \$60.00 + \$30.00 per additional establishment

		part of same permit
11.	<u>Administrative Use Permit</u>	
	a. Residential, Commercial or Industrial Uses NOT listed below	Time & Material; \$750.00 Deposit*
	b. Livestock	Time & Material \$750.00 Deposit (Max \$750.00)
	c. Temporary Uses	Time & Material \$750.00 Deposit (Max \$750.00)
	d. Food Vendor Permit	\$225.00
	e. Food Vendor Renewal	\$75.00
12.	<u>Rezoning and Prezoning</u>	
	a. Planned Development, Preliminary Plan	Time & Material; Deposit* of \$2,500.00
	b. Planned Development: Precise Plan	Time & Material; Deposit* of \$2,500.00
	c. Planned Development: Major Modification	Time & Material; Deposit* of \$2,500.00
	d. Zone Change	Time & Material; Deposit* of \$2,500.00
13.	<u>Site Plan Review</u>	
	a. One single-family home on one lot (not part of subdivision)	Time & Material \$750.00 Deposit (Max \$750.00)
	b. Other than one single-family dwelling	Time & Material \$1,500.00 Deposit*
14.	<u>Conditional Use Permit</u>	Time & Material; Deposit* of \$2,000.00
15.	<u>Modification or Rehearing of Approved Development Plan</u>	Time & Material; Deposit* of \$150.00
16.	<u>Variance and Administrative Approval of a Minor Variance (between 10 percent and 25 percent of any yard requirement)</u>	Time & Material; Deposit* of \$750.00
17.	<u>Tentative Map</u>	Time & Material;

		Deposit* of \$2,500.00
18.	<u>Final map, parcel map, lot line adjustment, parcel merger and miscellaneous permits.</u>	Time & Material; Deposit* of \$1,500.00
19.	<u>Agendas and Minutes</u>	
	a. Planning Commission Agenda	\$19.00/year
	b. Planning Commission Minutes	\$37.00/year
20.	<u>Park Dedication Fees in Lieu of Land Dedication</u>	Ref HMC Chap 10, Article 16
21.	<u>Overhead Recovery Charge</u>	\$54.00/hour
22.	<u>Development Agreement</u>	
	a. Pre-Application Processing	Time and Material
	b. Application Filing Fee	\$350.00
	c. Review of application, negotiation of agreements, processing through Planning Commission and City Council	Time and Material
	d. Annual Review	Time and Material
	e. Amendment Processing	Time and Material
23.	<u>Designation of Historical or Architectural Significance</u>	\$50.00 + Time & Material
24.	<u>Building Permit Review</u> (Except as noted below building permit review shall be charged at normal labor rates.)	
	a. Tenant Improvement	
	(1) Industrial	\$200.00
	(2) Commercial	\$200.00
	b. Building Addition	
	(1) Single Family Dwelling	
	(a) Single family dwelling (hillside over 10% slope)	\$150.00
	(b) Single family dwelling (flat lands)	\$125.00
	(2) Multi-family dwelling	\$200.00
	(3) Commercial	\$200.00
	(4) Industrial	\$175.00
	c. Accessory Structure	\$35.00
	d. Single-Family Dwelling	\$83.00
	(1) Single family dwelling (hillside over 10% slope)	\$275.00

	(2) Single family dwelling (flat lands)	\$175.00
e.	Industrial Building (not part of a current site plan review or use permit application)	\$200.00
f.	Commercial Building	\$350.00
g.	Over the Counter Approvals	\$20.00
25.	<u>Written Verification of Property Ownership or Similar Request</u>	\$25.00 per parcel
26.	<u>Landscape Inspection:</u>	
a.	Residential Sub-Division and Multi-Family Development	\$162.00
b.	Commercial and Industrial Development	\$108.00
c.	Hillside Single-Family Dwellings	\$54.00
d.	Re-inspection	\$54.00
e.	Miscellaneous	\$54.00
27.	<u>Tree Preservation:</u>	
a.	Annual tree pruning/removal permit	\$200.00
b.	Tree removal (individual parcel)	\$25.00
c.	Tree pruning (individual parcel)	\$20.00
28.	<u>Written Verification of Zoning Designation or Similar Request</u>	\$30.00 per parcel
29.	<u>Site Inspection</u>	\$50.00 per parcel
30.	<u>Research Fee (more than 15 minutes)</u>	\$38.00 per hour
31.	<u>Administrative Fee for Consultant Oversight (other than for Environmental Impact Reports)</u>	25% of consultant fee
32.	<u>Appeal Fee for Applicant</u>	Time & Material; \$1,200.00 Deposit*
33.	<u>Appeal Fee Other Than Applicant</u>	\$50.00
34.	<u>Extension of Approved Development Applications</u>	Time & Material; Deposit* of \$150.00

*If during the review of the project the Planning Director estimates that the charges will exceed the deposit, additional deposit(s) will be required. Prompt payments of deposits or outstanding fees owed in association with the application will assure continued staff review of the project. Failure to provide requested deposit or fees associated with the application within an appropriate time frame as determined by the Planning Director will be treated as a withdrawal without prejudice of the application

E. COMMUNITY PRESERVATION INSPECTION

1. Request for Postponement of Inspection

a.	First Request	No Charge
b.	Second Request	\$100.00 penalty
c.	Third Request	\$200.00 penalty
d.	“No Show” for Inspection Appointment	\$200.00 penalty
2.	<u>Violation of Community Preservation, Sign, Vehicle, Weed Abatement and Zoning Ordinances</u>	
a.	First Violation	
	(1) Initial inspection	No Charge
	(2) Reinspection shows violation eliminated	No Charge
	(3) Reinspection shows violation still exists	\$300.00
	(4) Second inspection violation still exists	\$75.00 plus \$200.00 penalty
	(5) Third inspection violation still exists	\$75.00 plus \$400.00 penalty
	(6) Fourth inspection violation still exists	\$75.00 plus \$600.00 penalty
	(7) Fifth and subsequent inspections violations still exist	\$75.00 plus \$800.00 penalty
b.	Subsequent violation within 12 months (same property owner)	
	(1) Initial inspection and notices	\$300.00 plus \$800.00 penalty
	(2) Each subsequent inspection violation still exists	\$75.00 plus \$1,000.00 penalty
c.	Recovery of sign removed from public property (Hayward Municipal Code Section 10-7.812)	Time and Materials
d.	Abatement costs (per parcel)	\$200.00 plus contractor costs
e.	Lien (per parcel)	\$150.00

Finance and Internal Service

A. ASSESSMENT DISTRICT FEES

- | | | |
|----|---|------------------------------|
| 1. | <u>Establishment Fee</u> (applicable to all districts petitioned or requested after September 9, 1988) | \$3,006.00 |
| 2. | <u>Annual Administration Fee</u> (applicable to all districts) | \$2,860.00 |
| 3. | <u>Bond Call Fee</u> (applicable to all districts) | \$294.00 |
| 4. | <u>Annual Adjustment</u> : The 3 fees listed above shall be adjusted annually. Each fee shall increase by the lesser of: (1) 5% or (2) the percentage of increase, if any, in the San Francisco Bay Area Consumer Price Index (CPI-U) for the period from May through April of the year in which the change occurs, or (3) the City's actual incremental cost. When the 3 fees are so adjusted, the adjusted fees shall become the new base. The CPI for the San Francisco Bay Area in effect at the time of each annual updating of the Master Fee Resolution shall be used in determining each set of annual adjustments. | Calculated Adjustment |
| 5. | <u>Irrevocability of the Establishment Fee</u> : Whether or not a proposed local improvement district becomes legally established, the Establishment Fee applies as the City's charge for initiating the transaction. | Same as amount paid in A (1) |
| 6. | <u>Special Assessment Inquiries</u> | \$25.00 each |
| 7. | <u>Secondary Disclosure Reporting</u> | \$250.00/
District |

B. CENTENNIAL HALL

1. Centennial Hall Rental Schedule

Type of Event Key: A = Standing, B = Theater, C = Classroom, D = Banquet, E = Dinner Dance

Area	Approximate Size	Maximum Number of Persons Per Type of Event					NON FOOD/BEVERAGE EVENTS		FOOD/BEVERAGE EVENTS	
		A	B	C	D	E	Commercial	Non-Commercial	Commercial	Non-Commercial
Hall A & B	140 x 100 (14,000 sq ft)	1,500	1,200	740	840	700	\$2,135.00	\$1,285.00	\$2,210.00	\$1,500.00
Hall A or B	100 x 70 (7,000 sq ft)	750	600	300	400	350	\$1,335.00	\$890.00	\$1,500.00	\$1,135.00
Room 1	44 x 24 (1,024 sq ft)	120	65	36	50	-	\$140.00	\$130.00	\$160.00	\$155.00
Room 2	40 x 24 (928 sq ft)	110	60	36	50	-	\$140.00	\$130.00	\$160.00	\$155.00
Room 3	44 x 24 (1,024 sq ft)	120	65	36	50	-	\$140.00	\$130.00	\$160.00	\$155.00
Room 4	46 x 75 (3,352 sq ft)	400	250	160	200	180	\$430.00	\$415.00	\$630.00	\$570.00
Room 5	29 x 25 (550 sq ft)	40	-	12	12	-	\$90.00	\$85.00	\$110.00	\$100.00
Room 6	39 x 57 (2,223 sq ft)	250	150	128	120	100	\$310.00	\$290.00	\$405.00	\$390.00
Room 7	53 x 29 (1,537 sq ft)	190	100	60	80	70	\$220.00	\$215.00	\$300.00	\$285.00
Room 8	27 x 30 (810 sq ft)	100	60	24	40	30	\$175.00	\$165.00	\$215.00	\$210.00
Patio	147 x 26 (1,280 sq ft)	220	150	-	40	-	\$210.00	\$185.00	\$265.00	\$245.00
Mezz A&B	64 x 26 (1,660 sq ft)	210	100	64	100	-	\$185.00	\$180.00	\$240.00	\$220.00
Mezz A or B	32 x 26 (830 sq ft)	105	50	32	32	-	\$145.00	\$130.00	\$175.00	\$220.00
Room 7 & Patio							\$340.00	\$325.00	\$410.00	\$395.00
Room 8 & Patio							\$300.00	\$285.00	\$375.00	\$355.00
Room 7, 8 & Patio							\$465.00	\$445.00	\$640.00	\$600.00

Additional Set-Up Fees

Portable Dance Floor Set Up	\$135.00
Dressing Rooms	\$70.00
Bar Area	\$135.00

2. Other Centennial Hall Fees:

1. Overtime Fees: The rental period lasts from 8:00a.m. to 12:00 midnight. Events extending outside these hours will incur an overtime charge equal to 15% of the base rent for each extended hour.
2. If the presence of a security guard is required at an event, the cost of any security personnel is chargeable to the lessee. Management will determine the number of security personnel required.
3. All labor after midnight is chargeable to the lessee at overtime rates.
4. Rental rates include set-up and take-down of table, chairs, stage sound system, portable bars, lectern, stage lighting, and normal clean-up (sweeping and mopping). Extra services will be defined by Management.
5. Lessees are required to clean up all areas. (Pick up trash and litter and place in outside dumpster.) Excessive clean-up will be charged to the lessee.
6. "Non-Commercial" is defined as any organization or use whose revenue or contributions qualify as "tax deductible" by IRA rules. Those non-commercial groups using the Centennial Hall for fund raising events which are open to the public will be charged the commercial rate as defined by the C.H. Rules and Regulation.
7. Holiday rates apply to Christmas Eve, Christmas Day, New Year's Day, Easter, Thanksgiving, Independence Day, Memorial Day, and Labor Day.
8. A cleaning/damage deposit equal to one-half (½) the rental fee, or a minimum of \$200 is required. This fee is due and payable with the rental payment.
9. All food events at Centennial Hall will be catered from the approved caterers' list. Exceptions are events small enough to use kitchen #2, or "pot luck" patio events.
10. The above daily rental rates are as approved by the Hayward City Council. Rates charged are the rates in effect on the day of the event.
11. When using Centennial Hall's in-house telephone system, a \$0.30 fee will be charged for all local calls.

3. Assessment of Charges by Organization Status - Commercial or Non-Commercial (Non-Profit)

NOTE: N-C denotes non-commercial status
 C denotes commercial status

CATEGORY OF LESSEE	PUBLIC EVENT		PRIVATE EVENT	
	PAY	FREE	PAY	FREE
1. Government Agencies (Less City of Hayward) 501C3	N-C	N-C	N-C	N-C
2. Corporations and any community chest fund or foundation, organized and operated exclusively for religious or charitable purposes. 501C3	N-C	N-C	N-C	N-C
3. Civic leagues or organizations not organized for profit but operated exclusively for the promotion of social welfare, or local employee associations.	C	N-C	N-C	N-C
4. Labor, agricultural or horticultural organizations.	C	N-C	N-C	N-C
5. Business leagues, chambers of commerce, real estate boards, board of trade no organized for profit.	C	N-C	N-C	N-C
6. Clubs organized for pleasure, recreation, and other non-profit purposes, amateur sports.	C	N-C	N-C	N-C
7. Fraternal societies, orders, or associations.	C	N-C	N-C	N-C
8. Credit Unions	C	N-C	N-C	N-C
9. A post organization of war veterans or auxiliary unit thereof.	C	N-C	N-C	N-C
10. Religious and apostolic organizations. 501C3	N-C	N-C	N-C	N-C
11. Hospital service organizations. 501C3	N-C	N-C	N-C	N-C
12. Educational service organization. 501C3	N-C	N-C	N-C	N-C
13. Commercial business, trade shows.	C	C	C	C
14. Political Organizations	C	N-C	N-C	N-C
15. Individuals	C	N-C	N-C	N-C

C. OPERATING PERMITS

1. Bingo Permit (Reference Hayward Municipal Code, Chapter 4, Article 3)
 - a. Initial and renewal permits \$50.00
2. Compilation of List of Businesses by Category \$10.00
3. Monthly Listing of New Hayward Based Businesses \$5.00/month
4. Card Club Permit (Reference Hayward Municipal Code, Chapter 4 Article 3)
 - a. Application Fee \$40.00
 - b. Annual Permit Fee \$1,500.00 per table
5. Close-out Sale Permit (Reference Hayward Municipal Code, Chapter 6, Article 4)
 - a. Initial Permit \$50.00
 - b. Renewal \$25.00
6. Peep Show Permit (Reference Hayward Municipal Code, Chapter 6, Article 9)
 - a. Peep Show Device \$60.00/year
 - b. Investigation Fee \$75.00
7. Public Dance Permit (Reference Hayward Municipal Code, Chapter 6, Article 2)
 - a. Payable quarterly in advance \$200.00/year
8. Preferential Parking Permit (Reference Hayward Traffic Regulations Section 3.95 and Hayward Traffic Code Section 6.36)
 - a. Annual Fee ("For up to two residential or visitor permits" per City Council Resolution) \$25.00
 - b. Each additional residential permit \$10.00
 - c. Each additional visitor permit \$5.00

D. HAYWARD CITY HALL RENTAL

1. Fees for the use of Hayward City Hall are attached hereto and by this reference made a part hereof

City Hall Rental – Rotunda/Plaza Rental Rates

Pre-function	\$200	Per event
Rotunda	\$300	Per event
Plaza	\$150	4-hour rental
Plaza	\$300	All day rental

Equipment & Cleanup

- Any equipment needed will be the responsibility of the user, including tables, chairs, staging, and audio-visual equipment. The City must approve any equipment, apparatus, or materials utilized. The user must setup their equipment, and remove all equipment after event. **All equipment and cleanup must end prior to 11 pm.**
- If dancing is desired, a dance floor will be required at the expense of the user. Users are responsible for rental, set-up and removal of the dance floor.
- Users will pay for all cleanup and janitorial services associated with the event.
- The City will arrange for trash containers and portable restrooms at Plaza events at the expense of the user.

Insurance Requirements

- Users will be responsible for providing a certificate of **general liability insurance of \$1,000,000 coverage** naming the city as additional insured.

Security & Staffing Requirements

- Events may require security guards; the City will determine the number. Users will pay for all guard services.
- Certain events may require Police and Facilities Attendant services, cost of which will be the responsibility of the user. The City will determine if these services are necessary.

Deposits

- A cleaning and damage deposit may be required of certain events. This deposit will range from \$250 upwards, depending on the size and nature of the event.
- The lessee will be responsible for any damages to the buildings, furniture or equipment accruing through occupancy or use of the City Hall/Plaza by the lessee. Any, and all, lost equipment or damages sustained to the above, and that exceeds the original rental deposit, shall be compensated within five (5) days.

Fire Department

A. FIRE PREVENTION

- | | | |
|-----|---|--|
| 1. | <u>Plan check of a building or alteration of building for fire protection and regulation safety requirements.</u> | \$399.00/application plus \$133.00/additional hour or fraction |
| 2. | <u>Fire Prevention Fees:</u> | |
| a. | Fire Permit Extension Fee | \$33.00 per (6 month) extension |
| b. | Plan check and any required on-site inspection of systems: | |
| (1) | Fire sprinkler systems
New Installations | \$532.00 plus \$0.95/head per application

* Plus building permit fees |
| (2) | Fire Sprinkler Systems
Alterations, Repairs, Improvements (TI) | Less than 20 heads \$266.00 plus \$0.95/head per application,
20 heads or more \$399.00 plus \$0.95/head per application

* Plus building permit fees

*Building permit fees are based on valuation of sprinkler work |
| (3) | Underground Fire Service Line | \$532.00 plus \$133.00 per Fire Hydrant per application |
| (4) | Emergency Underground Repair | \$399.00 plus \$133.00 per Fire Hydrant per application |
| (5) | Wet, Dry, or Combination Standpipe Systems | \$399.00 per standpipe |
| (6) | Fire Hose Racks | -Less than 5 fire hose racks \$399.00 per application *Plus building permit fees
-6 or more fire hose racks \$133.00 for each additional fire hose rack
*Plus building permit fees |
| (7) | Fire Alarm/Detection/Waterflow Monitoring Systems (Evacuation, Fire, Heat, Smoke) | -Less than 8 devices \$399.00
-8 - 24 devices \$532.00
-25 - 49 devices \$665.00
-50 or more devices \$798.00

Plus \$133 per additional floor (Multi-story buildings) |
| (8) | Specialized Detection Systems (Hazardous Gas, Refrigeration Leak, etc) | -Less than 8 devices \$399.00
-8 - 24 devices \$532.00
-25 - 49 devices \$665.00
-50 or more devices \$798.00 |

		Plus \$133 per additional floor (Multi-story buildings)
(9)	Clean Agent & Detection Systems (FM200, CO ₂ , Inergen)	\$665.00 per application
(10)	Fire Extinguishing Systems (Hood & Range, Spray Booth, etc.)	\$399.00 per application
(11)	Special Fire Protection System (Fire Pumps, Water Tanks, etc.)	\$399.00 per application
c.	Plan check and any required on-site inspection of the installation, repair, or abandonment of flammable, combustible, or other hazardous material liquid tanks.	\$399.00 per application
d.	Plan check and any required on-site inspection of the installation, deactivation or removal of liquefied flammable, combustible, or oxidizing gas tank. Example: LPG tanks	\$399.00 per application
e.	Plan check and any required on-site inspection for the installation, removal, or deactivation of industrial or medical compressed gas installations.	\$399.00 per application
f.	Re-roofing permits (Applicable only in Wildland/Urban Interface)	\$33.00 per application
g.	Siding Permits (Applicable only in Wildland/Urban Interface)	\$33.00 per application
h.	Plan check and any required on-site inspection for temporary activities requiring one-time permits:	
(1)	Air supported structures	\$146.00 per application
(2)	Bonfires plus fire watch	\$146.00 per application, plus \$133.00 additional per inspector-hour and \$240.00 per engine-company hour
(3)	Bowling pin/alley refinishing	\$146.00 per application
(4)	Christmas tree lots	\$146.00 per application
(5)	Explosives/blasting agents	\$146.00 per application, plus applicable fire watch charges
(6)	Fire watch	\$133.00 per inspector-hour plus \$264.00 per engine- company hour
(7)	Fireworks - public display	\$133.00 per application, plus fire watch charges
(8)	Lock Box fee	\$ 75.00 per box
(9)	Key Switch fee	\$ 85.00 per key switch
(10)	Malls-Structures within, displays,	\$146.00 per application

public assembly use, compressed flammable gases, fueled equipment

- (11) Tent erection \$146.00 per application
- (12) Asbestos removal \$146.00 per application
- (13) Carnivals, fairs, or parade floats \$146.00 per application
- (14) Fumigation or thermal insecticide fogging \$146.00 per application
- (15) Outdoor Cooking Booths \$33.00 per application
- (16) Open Burning \$146.00 per application
- (17) Basic Safety Inspection (Upon | \$133.00 per application

i. Annual fire protection and associated life safety inspection and upon approval, issuance of permit to operate the following:

- (1) Aircraft refueling vehicles \$146.00 per year
- (2) Candles – used in public assemblies \$146.00 per year
- (3) Combustible fiber storage - waste handling \$146.00 per year
- (4) High-piled combustible stock
Less than 12,000 square feet \$220.00
12,000 or more square feet \$328.00
- (5) Lumber yards \$146.00 per year
- (6) Matches – Manufacture or store \$146.00 per year
- (7) Ovens – Industrial \$146.00 per year
- (8) Places of Assembly
-Less than 300 occupants \$146.00/year
-300 or more occupants \$292.00/year
- (9) Smokeless/black powder storage \$146.00 per year
- (10) Spraying or dipping operations \$146.00 per year
- (11) Tire recapping \$146.00 per year
- (12) Welding and cutting operations \$146.00 per year
- (13) Cellulose nitrate - storage (4846-1) \$146.00 per year
- (14) Dust producing operation (4846-2) \$146.00 per year
- (15) Oil and natural gas wells (4846-5) \$146.00 per year
- (16) Radioactive materials (4846-7) \$146.00 per year
- (17) Aerosol products \$146.00 per year

(18)	Combustible material storage	\$146.00 per year
(19)	Commercial rubbish handling operations	\$146.00 per year
(20)	Explosives and/or blasting agents	\$146.00 per year
(21)	Fruit ripening	\$146.00 per year
(22)	Liquid or gas-fueled vehicles in Assembly buildings	\$146.00 per year
j.	Inspections required by the State of California, the Fire Chief, or an approved licensing agency:	
(1)	Seven (7) to fifty (50) occupants	\$146.00/hour, one hour minimum
(2)	Fifty-one (51) or more occupants	\$292.00 per inspection, with two inspections minimum per year
(3)	Additional fees may be assessed by the Fire Chief for any required inspection	\$133.00 per hour
k.	Truck or Engine Company recovery.	\$264.00 per hour
l.	Referrals from Development Review Services	\$146.00 per hour

B. HAZARDOUS MATERIALS

1.	<u>Plan check and any required on-site inspection of hazardous materials storage facilities using liquids, gases, or solids for compliance with hazardous materials storage requirements, except underground storage tanks.</u>	\$238.00 per application, plus \$119.00 per additional hour
2.	<u>Underground storage tank installation, removal, or closure in-place, including required, limited number of on-site inspections.</u>	\$595.00 per application, which includes four (4) hours of inspections
3.	<u>After hours inspection</u> (other than 8am-5pm).	\$163.00 per hour minimum four (4) hours
4.	<u>Contamination follow-up or investigation:</u>	\$119.00 per hour
a.	Fire Marshal cost recovery	\$131.00 per hour

5. Annual Permit:

- a. Annual permit for storage and/or handling of hazardous materials as defined in Hayward Municipal Code, Chapter 3, Article 8.

Quantity Range	Description	Fee Amount
1a	Storage of one (1) or more types Solid.....up to 500 pounds Liquid.....up to 55 gallons Gaseous.....up to 2,000 cubic feet at STP	\$165.00 per year
2a	Storage of one (1) or more types Solid.....between 500 and 5,000 pounds Liquid.....between 55 and 550 gallons Gaseous.....between 200 & 2,000 cubic feet at STP	\$308.00 per year
3a	Storage of one (1) to five (5) types Solid.....between 5,000 & 25,000 pounds Liquid.....between 550 & 2,750 gallons Gaseous.....between 2,000 & 10,000 cubic feet at STP	\$451.00 per year
3b	Storage of six (6) or more types Solid.....between 5,000 & 25,000 pounds Liquid.....between 550 & 2,750 gallons Gaseous.....between 2,000 & 10,000 cubic feet at STP	\$605.00 per year
4a	Storage of one (1) to five (5) types Solid.....between 25,000 & 50,000 pounds Liquid.....between 2,750 & 5,500 gallons Gaseous.....between 10,000 & 20,000 cubic feet at STP	\$852.50 per year
4b	Storage of six (6) or more types Solid.....between 25,000 & 50,000 pounds Liquid.....between 2,750 & 5,500 gallons Gaseous.....between 10,000 & 20,000 cubic feet at STP	\$990.00 per year
5a	Storage of one (1) to five (5) types Solid.....50,000 pounds or more	\$1,375.00 per year

	Liquid.....5,500 gallons or more	
	Gaseous.....20,000 cubic feet or more	
	(STP)	
5b	Storage of six (6) to ten (10) types	\$1,650.00 per year
	Solid.....50,000 pounds or more	
	Liquid.....5,500 gallons or more	
	Gaseous.....20,000 cubic feet or more	
	(STP)	
5c	Storage of eleven (11) or more types	\$2,200.00 per year
	Solid..... 50,000 pounds or more	
	Liquid.....5,500 gallons or more	
	Gaseous.....20,000 cubic feet or more	
	(STP)	
	b. Application processing fee - all applicants	\$93.00
	(non-refundable).	
6.	<u>Contamination investigation & remediation cases, including spills & other hazardous materials emergencies:</u>	
	a. Fire Department staff time.	\$119.00 per staff hour
	Other costs incurred including, but not limited to third-party review, laboratory work, third-party oversight, and inspection, communication and correspondence.	Actual Costs
7.	<u>Risk Management Plan (RMP):</u>	
	a. Fire Department staff time.	\$119.00 per staff-hour
	b. Other cost incurred including, but not limited to third-party review, laboratory work, third-party oversight and inspection, public notice, communication and correspondence.	Actual Costs
8.	<u>Certified Unified Program Agency (CUPA):</u>	
	a. Annual State Surcharges:	
	1. Hazardous Materials	\$24.00 per facility
	2. Underground Storage Tanks	\$15.00 per tank
	3. CalARP Program	\$270.00 per facility
	b. Hazardous Waste Generator Program:	
	1. Up to 27gallons; 220 lb per month	\$98.00 per year
	2. 28 to 270 gallons; 221 – 2,220 lbs per month	\$210.00 per year
	3. 271 gallons; 2,221 lbs or more per month	\$510.50 per year
	c. Tiered Permit Program:	

1.	Permit by Rule (Fixed Units)	\$833.00 per facility per year
2.	Permit by Rule (Transportable units)	\$833.00 per unit per year; plus \$690.80 per site per year
3.	Conditional Authorization	\$833.00 per facility per year
4.	Conditional Exemption, Specified Waste	\$87.18 first year & \$32.35 per year thereafter
5.	Conditional Exemption, Small Quantity Treatment	\$87.18 first year & \$32.35 per year thereafter
6.	Conditional Exemption, Commercial Laundry	\$87.18 first year & \$32.35 per year thereafter
7.	Conditional Exemption, Limited	\$87.18 first year only no annual fee
d.	Underground Storage Tank (UST) Program	\$119.00 per UST per year
8.	<u>Referrals from Development Review Services, e.g., Use Permits, Zone Changes, Planned Development, Environmental Impact Reports.</u>	\$146.00 per hour
9.	<u>Additional fees may be assessed by the Fire Chief under this section.</u>	\$146.00 per hour
C.	ALTERNATE MATERIALS AND METHODS REQUEST	
1.	<u>Variance requests.</u>	\$133.00 per hour, one (1) hour minimum
D.	MISCELLANEOUS FEES	
1.	<u>Banner hanging fee</u>	\$119.00 per application

Library

A. GENERAL SCHEDULE OF CHARGES:

1.	<u>Overdue Fines:</u>	
a.	Print material, videotapes and sound recordings	\$0.25/day (maximum cost of item)
b.	DVD's	\$1.00/day (maximum cost of item)
c.	Reference materials (return within 7 days)	\$3.00/day (maximum cost of item)
d.	Billing Fee – reference materials (returns after 7 days)	\$75.00
e.	Billing Fee – all others	\$20.00
f.	Fine Limit (non-returns)	Original cost of item plus Billing and Processing Fees
2.	<u>Replacement of Lost/Damaged Pamphlet</u> (includes \$0.50 for Barcode Replacement)	\$1.00
3.	<u>Replacement of Lost/Damaged Audio/Visual Case</u>	
a.	Multiple Cassettes/CD/DVD Cases	\$7.00
b.	Cassette Bags	\$2.00
c.	Single Compact Disc and DVD Cases	\$1.75
d.	Video Cassette Cases	\$2.50
e.	Video Booklet	\$3.00
4.	<u>Agendas and Minutes – Library Commission</u>	\$20.00/year
5.	<u>Inter-Library Loan</u> (+ any charges imposed by the lending library)	\$2.00
6.	<u>Processing fee for lost item in addition to original cost of item</u>	\$5.00
7.	<u>Replacement of lost library card</u> (borrower's card)	\$1.00
8.	<u>Replacement lost/damaged bar codes</u>	\$0.50
9.	<u>Teacher Loan Box</u> (includes \$0.50 for Barcode Replacement)	\$8.00
10.	<u>Mailing of library materials</u>	Cost of mailing

Police Department

A. ANIMAL CONTROL (Ref. Hayward Municipal Code, Chapter 4, Article 4)

For those fees designated to RTO (Refer To Office), the Animal Services Manager shall determine a reasonable fee or charge, basing that determination on the nature of the service; time spent; consistency with fees and charges specified for other services; actual costs incurred, including overhead and other indirect cost; and any other relevant factors.

1. Impounding Charges

- a. For each dog
 - (1) 1st impoundment
 - (a) Licensed \$35.00
 - (b) Unlicensed \$50.00
 - (2) 2nd impoundment within one year \$75.00
 - (3) 3rd impoundment within one year \$150.00
 - (4) 4th impoundment of dangerous or potentially dangerous animal \$200.00
- b. For each cat handling, identifying,
 - (1) 1st impoundment \$35.00
 - (2) 2nd impoundment within one year \$50.00
 - (3) 3rd impoundment within one year \$75.00
- c. For each horse, bull, cow, steer, calf, colt, sheep, lamb, goat, or hog the:
 - (1) 1st impoundment RTO (minimum \$40.00)
Charge will be total direct cost
 - (2) 2nd impoundment within one year RTO (min. \$40.00)
 - (3) 3rd impoundment within one year RTO (min. \$40.00)
- d. For each non-specified animal (rabbit, monkey, rat, etc.) RTO (min. \$40.00)
- e. For any unsterilized **dog** or cat impounded, an additional fee is assessed as mandated by the State of California Food & Agricultural Code.
 - (1) 1st Impoundment \$35.00
 - (2) 2nd Impoundment \$50.00
 - (3) 3rd Impoundment \$100.00

2. Feeding and Boarding Charges Per Day. Boarding charges shall be levied as of the first day of impoundment. Charges shall be waived where the animal is redeemed "off the truck."

a.	For each dog, cat or small domestic pet	\$15.00
b.	For each horse, bull, cow, hog, steer, lamb, sheep, goat, colt, or calf.	\$10.00 min. (RTO)
c.	For each non-specified animal:	\$ 2.00 min. (RTO)
3.	<u>Special Services</u>	
a.	Owner surrender of adult unlicensed animals. Boarding fees for the State mandated holding period will also be charged.	\$30.00 per animal
b.	Owner surrender of adult licensed animals. Boarding fees for the State mandated holding period will also be charged.	\$25.00 per animal
c.	Owner surrender of animals less than ten weeks of age. Boarding fees for the State mandated holding period will also be charged.	\$5.00 per animal
d.	Owner brings dead animal to shelter for disposal	
(1)	Under 75 lbs.	\$30.00 per animal
(2)	75 to 200 lbs.	\$40.00 per animal
(3)	Disposal of currently licensed animals	\$15.00 per animal
(4)	Private Cremation	\$15.00 + cremation fees
e.	Transportation of <u>stray</u> injured or sick animal to a veterinarian, where owner is later identified.	RTO
f.	Rabies vaccination certificate	Actual Vet Costs
g.	Para-influenza type vaccine	Actual Vet Costs
h.	Medical Testing	\$10.00 min/ \$50.00 max
i.	Microchip Insertion	
(1)	Animal adopted from the Shelter	\$15.00
(2)	Other animals	\$25.00
4.	<u>Animal License and Permit Fees</u>	
a.	Unsterilized Dog or cat	
(1)	Flat fee is for 1, 2 or 3 years depending on Rabies Vaccination Certificate (not to exceed 3 years)	\$50.00
(2)	Decreed vicious animal permit; required in addition to the license.	\$50.00 plus license
	The Animal Services Manager is authorized to reduce dog license fees by one half of the amount set forth above	
b.	Sterilized dog or cat license	
(1)	Flat Fee is for 1, 2 or 3 years depending on Rabies Vaccination Certificate duration (not to	\$15.00

	exceed 3 years)	
c.	Late Penalty	\$5.00
d.	Replacement/Duplicate License	\$4.00
e.	Seeing or hearing dog	No Charge
f.	Fancier's Permit	\$250.00
5.	<u>Pick-up and Disposal of Dead Animals from Veterinarian</u>	
a.	For 1 to 5 animals	\$50.00
b.	For each additional	\$10.00
6.	<u>Observation Fees</u>	
	All observation fees are assessed at the full rate and are not refundable, either in part or in full.	
a.	For each dog, cat or small domestic pet for quarantine, evidence and protective custody.	\$10.00 per day
b.	Other Animals	Actual Costs
c.	Home quarantine inspections for licensed animals	\$20.00 per inspection
d.	Home quarantine inspection for unlicensed animals	\$40.00 per inspection
7.	<u>Adoption Fees</u>	
a.	The fees charged for dogs and cats offered for adoption shall be set by the Animal Services Manager. In no case shall this amount be less than \$5.00. In no case shall animals listed as "Owner Surrendered" be adopted by the previous owner without payment of all fees and charges (as specified in the schedule) for shelter service in impounding and caring for the animal.	RTO (minimum \$5.00)
b.	All Other Animals	Market Value
c.	Spaying and neutering (mandated for dogs and cats prior to adoption)	Veterinary contract cost
8.	<u>Bark Collars</u>	
a.	Rental	\$5.00/day
b.	Deposit	RTO
c.	Spray	RTO
9.	<u>Hearing Fee:</u> Hearing and inspection of property of owners of animals declared dangerous or potentially dangerous.	\$100.00

B. POLICE ADMINISTRATION

Any charges not specified below shall be established by State and/or Federal statutes.

1.	<u>Photocopying of Reports:</u>	
	a. Traffic Accident Reports	\$12.00 per report
	b. Other Reports	\$5.50 per report
2.	<u>Photographs</u>	\$8.00 per photograph + film processing
3.	<u>Fingerprinting</u>	\$20.00 each
	(Fingerprint processing fees established by Federal or State agencies shall be additional charge.)	
4.	<u>Traffic Control</u>	
	a. Traffic and security control for non-city sponsored events	1.5 x officer's hourly rate x overhead rate
	b. Planned traffic control for contractors and utilities	1.5 x officer's hourly rate x overhead rate
5.	<u>Permit Processing</u>	
	(Fees are for processing only, fingerprint and Department of Justice fees are not included)	
	a. Taxi Drivers	
	(1) Initial Permit	\$140.00
	(2) Annual renewal	\$100.00
	(3) Annual taxi operating sticker	\$150.00
	(4) Lost permit replacement	\$30.00
	b. Massage Establishment/technician permit	
	(1) Establishment permit	
	(a) one owner	\$325.00
	(b) two owners	\$445.00
	(c) three owners	\$565.00
	(2) Technician Permit	
	(a) Initial permit	\$125.00
	(b) Annual renewal	\$50.00
	(c) Lost permit replacement	\$30.00
	c. Card clubs employee permit	
	(a) Initial permit	\$90.00
	(b) Annual renewal	\$90.00

	(c) Lost permit replacement	\$30.00
d.	Carry concealed weapons	\$100.00
e.	Background investigation	\$132.00
f.	Firearm dealers annual permit	\$325.00
g.	Diversion program	\$50.00/per participant
h.	Other permit processing	1.5 x employee's hourly rate x overhead rate
6.	<u>Alarm Permit Fee</u>	
a.	new and annual renewal:	\$25.00
b.	for Low income or persons in a temporary or permanent disabled status who:	\$15.00
	(1) meet the City income guidelines as defined in the All City Department section of the Master Fee Schedule and	
	(2) file with the Revenue Division of the Finance Department a discount application and adequate documentary evidence showing that the Permit applicant comes within the provision of subparagraph (a).	
7.	<u>False Alarm Fees</u> (for instances of false alarms within any one-year period):	
a.	First False Alarm Fee	No Charge
b.	Second False Alarm Fee	\$ 50.00
c.	Third False Alarm Fee	\$100.00
	Penalty	\$ 50.00
d.	Fourth False Alarm Fee	\$100.00
	Penalty	\$200.00
e.	Fifth and Each Fee	\$100.00
	Subsequent False Alarm Penalty	\$400.00
8.	<u>Vehicle Release Fee</u>	\$100.00
9.	<u>Vehicle Verification or Administrative Fee</u>	\$ 20.00
a.	Offsite verification	\$ 60.00
b.	Sign off of citation not issued by HPD	\$ 20.00
10.	<u>Communication Tapes</u>	\$ 49.00 per tape
11.	<u>Clearance Letters</u>	\$ 10.00 per letter
12.	<u>Vehicle Abatement</u>	\$170.00 per vehicle
13.	<u>Prisoner Booking Fee</u>	\$149.00 per prisoner

Public Works Department

A. AIRPORT SERVICES

1. Monthly and Daily Fees for Aircraft Parking and Storage.

Aircraft Hangar Waiting List Application Refundable Deposit of \$100.00

	<u>Monthly Charges</u>
a. Hangar Space	
(1) Row "A" T-Hangars	\$ 214.00
(2) Standard T-Hangars	\$ 300.00
(3) Large T-Hangars	\$ 412.00
(4) Exec	\$ 750.00
(5) Executive Hangers	\$ 977.00
b. Hangar Storage Rooms	
(1) Small	\$ 63.00
(2) Medium	\$ 80.00
(3) Large	\$154.00
(4) Extra Large	\$196.00
c. Tie Downs (Aircraft Gross Weight/Wing Span)	
(1) Single Engine 3,500 lb.	\$ 60.00
(2) Twin Engine 12,500 lb. less than 50 ft.	\$ 75.00
(3) 12,501 - 25,000 lb. more than 50 ft.	\$108.00
(4) 25,001 - 75,000 lb.	\$161.00
(5) Excess of 75,000 lbs.	\$216.00
d. Transient Overnight Tie Downs (Aircraft Gross Weight/ Wing Span)	
	<u>Daily Charge</u>
(1) Single Engine 3,500 lb. less than 40 ft.	\$5.00
(2) Twin Engine 12,500 lb. less than 50 ft.	\$7.00
(3) 12,501 - 25,000 lb. more than 50 ft.	\$10.00
(4) 25,001 - 75,000 lb.	\$23.00
(5) Excess of 75,000 lbs	\$29.00
(6) Lighter-than air Airships	\$20.00
e. Effective July 1, 1997 a late charge of \$15.00 or 5% of the monthly rent per month, whichever is greater, shall be assessed if rent is not paid within ten (10) days of its due date (does not apply to daily rent).	
f. Beginning July 1, 1999 and continuing every other year (biennially) on odd numbered years (e.g., July 2001, July 2003), all aircraft parking and storage charges, (excluding outside tiedowns), for the ensuing twenty-four (24) month period shall be adjusted proportionally upward seventy-five percent (75%) of the percentage increase in the All Urban Consumers Price Index (CPI) for the San Francisco-Oakland-San Jose area of the United States Department of Labor, Bureau of Labor Statistics, from December to two (2) years prior to December of the applicable year. The computed adjusted rates shall be rounded to the nearest dollar.	

- g. Every four (4) years, staff will conduct a market analysis to ensure that hangar rents are consistent with the prevailing market rates. If analysis demonstrates that hangar rents require modification, such shall be accomplished during the next hangar adjustment period. Such rates shall be charged unless otherwise directed by Council.
- h. Effective July 1, 1997, if the service of a member firm of the California Association of Photocopies and Process Servers must be utilized, a \$50 fee shall be charged to the individual or business necessitating said process service.
- i. The City shall charge a fee equal to the sum of the following: Five cents for each gallon of petroleum products delivered during the previous calendar month from the Leased Premises, or an amount equal to a 3 percent of the gross receipts (including fuel and gasoline taxes for which Lessee sold fuel products during the previous calendar month on or from the Airport, whichever amount is greater.
- j. All month-to-month Airport leases shall include a security deposit equal to one month's rent.

2. Permits

	<u>Annual</u>
a. Commercial Aviation (1) Permit	\$100.00
b. Taxiway Access (1) Permit	\$655.00

3. Airport Land Values

Airport Land Value is on file in the Airport Administration Office and available for review.

B. ENGINEERING SERVICES

1. Publication

a. Standard Detail	\$8.00
b. Standard Specifications	\$10.00
c. Standard Plans	\$8.00
d. Capital Improvement Plan	\$35.00

2. Grading/Clearing Permit Time & Material

3. Public Works Permit- Street Improvements Plan Review Time & Material

4. Sign Installed By City Crew \$102.00

5. Sign Fabricated & Installed by City Crew \$154.00

6. Signs Inspected Only \$ 58.00

7.	<u>Survey</u>	
	a. Survey/curb; and gutter staking, up to 100 linear ft.	\$287.00
	b. Each additional 50 linear foot	\$ 78.00
	c. Grade calculations and cut sheets per location	\$126.00
	d. Form check up to 100 linear feet	\$126.00
	e. Each additional 50 linear feet	\$ 39.00
8.	<u>Sidewalk Rehabilitation Program</u>	
	a. Single Family Residential lots	\$425.00
	b. Multi Family with 1 or 2 damaged locations	\$425.00
	c. Additional locations	\$425.00

C. UTILITY SERVICES

1. SANITARY SEWER SERVICE CHARGES AND FEES

a.	Sewer System Connection Charge (Reference Hayward Municipal Code, Chapter 11, Article 3, Section 11-3.255)	
	(1) Single family, duplex, triplex, and fourplex residential units.	\$6,148.00
	(2) High density residential and mobile homes, each residential unit.	\$5,472.00
	(3) Commercial, industrial, institutional and all other connections:	
	Per gallon of daily capacity required to serve the user.	\$17.752
	Per pound per year of biochemical oxygen demand (BOD).	\$9.071
	Per pound per year of suspended solids (SS).	\$7.271
	Minimum charge	\$6,148.00

b. Sewer Service Charges (Reference Hayward Municipal Code, Chapter 11, Article 3, Section 11-3.450)

- | | |
|---|---|
| (1) Single Family Home
Duplex, Triplex, Fourplex | \$23.31 per month payable
bi-monthly @ \$46.62 |
| (2) Lifeline Rate | \$6.82 per month payable bi-monthly
@ \$13.64 for bi-monthly water consumption of
500 cubic feet. or less |
| (3) Economy Rate | \$13.65 per month payable bi-monthly @
\$27.30 for bi-monthly water consumption of more
than 500 but less than 1,100 cubic feet. |
| (4) Multiple Residential Living | \$20.74 per month payable bi-monthly@
\$41.48 unit. (Each multiple residential
living unit shall be considered as eighty
nine hundredths (0.89) of service unit
per month for the purposes of
determining the applicable sewer
charge.) |
| (5) Mobile Home Unit | \$16.31 per month payable bi-monthly @ \$32.62. |

Commercial and Industrial Coded Users: The following service units shall apply to the corresponding User Classification Code (UCC) categories of usage:

UCC	User Classification	Service Units *per 100 cu. ft. of water used (with irrigation meter)	Service Units *per 100 cu. ft. of water used (without irrigation meter)
2010	Meat Products	0.389	0.350
2011	Slaughterhouse	0.441	0.397
2020	Dairy Products Processor	0.316	0.285
2030	Canning and Packing	0.218	0.196
2040	Grain Mill	0.291	0.262
2050	Bakery	0.343	0.309
2070	Fats and Oils	0.205	0.185
2080	Beverage Bottling	0.196	0.176
2090	Food Manufacturing	0.785	0.706
2600	Pulp and Paper Product Manufacturer	0.253	0.228
2810	Inorganic Chemicals	0.356	0.320
2850	Paint Manufacturer	0.575	0.517
3110	Leather Tanning	0.766	0.689
3410	Fabricated Metal	0.093	0.084
5812	Eating Place (without interceptor)	0.343	0.309
7210	Commercial Laundry	0.193	0.173
7218	Industrial Laundry	0.309	0.278
5813	Eating Place (with interceptor)	0.260	0.234
9999	All other UCC, including motels, hotels, and rooming houses	0.160	0.144

* One service unit = \$23.31

All non-critical commercial and industrial users will be included in the above UCC classification that most closely represents the wastewater discharge strength and characteristics in comparison with the domestic wastewater definition in the Regulations, as determined by the Director of Public Works. The UCC designation of a particular industry may not necessarily correspond to the Standard Industrial Classification (SIC) which may be assigned for other purposes.

The following service charge shall apply to the corresponding User Classification Code (UCC) categories of usage:

UCC	User Classification	Sewer Service Charge per 100 cu. ft. of water used (with irrigation meter)	Sewer Service Charge per 100 cu. ft. of water used (without irrigation meter)
2010	Meat Products	\$9.06	\$8.15
2011	Slaughterhouse	\$10.29	\$9.26
2020	Dairy Products Processor	\$7.37	\$6.63
2030	Canning and Packing	\$5.08	\$4.57
2040	Grain Mill	\$6.78	\$6.11
2050	Bakery	\$7.99	\$7.19
2070	Fats and Oils	\$4.78	\$4.30
2080	Beverage Bottling	\$4.57	\$4.11
2090	Food Manufacturing	\$18.29	\$16.46
2600	Pulp and Paper Product Manufacturer	\$5.90	\$5.31
2810	Inorganic Chemicals	\$8.29	\$7.46
2850	Paint Manufacturer	\$13.40	\$12.06
3110	Leather Tanning	\$17.85	\$16.06
3410	Fabricated Metal	\$2.17	\$1.95
5812	Eating Place (without interceptor)	\$7.99	\$7.19
7210	Commercial Laundry	\$4.49	\$4.04
7218	Industrial Laundry	\$7.20	\$6.48
5813	Eating Place (with interceptor)	\$6.06	\$5.46
9999	All other UCC, including motels, hotels, and rooming houses	\$3.73	\$3.36

All non-critical commercial and industrial users will be included in the above UCC classification that most closely represents the wastewater discharge strength and characteristics in comparison with domestic wastewater definition in the Regulations, as determined by the Public Works Director. The UCC designation of a particular industry may not necessarily correspond to the Standard Industrial Classification (SIC) which may be assigned for other purposes.

(6) Unclassified and Critical Users

(a) "Critical Users" and those whose discharge does not respond to any UCC because of variations in wastewater constituents or treatment costs shall pay an amount calculated in accordance with the following formula where,

$$C = \frac{V}{M} (160 C_v + C_B \times BOD + C_S \times SS)$$

C = Sewer service charge during period for which billing is calculated.

V= Volume of water consumed per hundred cubic feet (CCF) during period for which the billing is calculated (total of public water service, metered flow and all private sources, except those meters or services specifically identified for irrigation purposes only).

BOD= Average Biochemical Oxygen Demand, in milligrams per liter, from user during period for which the billing is calculated.

SS= Average Suspended Solids, in milligrams per liter, from user during period for which the billing is calculated.

C_v = Treatment cost per hundred cubic feet of water \$1.86186

C_B = Treatment cost per pound of BOD \$0.55566

C_S = Treatment cost per pound of SS \$0.70878

M = 160 for users with separate irrigation meters; and 178 for users without separate irrigation meters.

(b) The minimum fee for each user shall be that established for one (1) Service Unit per month.

(7) Wastewater Discharge Permit Fees and Miscellaneous Charges

(a) Wastewater Discharge Permit Fees

<u>Type of Permit</u>	<u>New Permit</u>	<u>Permit Renewal</u>	<u>Amendment</u>
Categorical	\$1,440.00	\$960.00	\$420.00
Categorical Non-Significant	\$1,140.00	\$810.00	\$370.00
Non-Categorical Significant	\$1,010.00	\$610.00	\$305.00
Groundwater	\$550.00	\$335.00	\$200.00
Non-Sewered Credit	\$300.00	\$300.00	N/A
Special Purpose (One-time discharge)	\$290.00	N/A	N/A

(b) Compliance Schedule (for correction of violations) \$390

(c) Wastewater Sampling

(1)	Grab sampling, basic analysis, and report	\$50.00 Minimum
(2)	Composite sampling, special analysis, measurement	Actual cost of labor, materials, & equipment
(3)	Violation follow-up sample	\$175.00 + actual laboratory analysis cost
(4)	Violation follow-up inspection	\$225.00

2. WATER SERVICE CHARGES AND INSTALLATION FEES

a. Water Services charges for labor and materials (Reference: Hayward Municipal Code, Chapter 11, Article 2, Section 11-2.02 and 11-2.04)

(1) Single Services. (Also see (4) below)

<u>Meter Size</u>	<u>Fee</u>
(a) 5/8" x 3/4"	\$2,510.00
(b) 3/4" x 3/4"	\$2,510.00
(c) 3/4" x 1"	\$2,710.00
(d) 1" x 1"	\$2,710.00
(e) 1" x 1 1/2"	\$3,220.00
(f) 1 1/2" x 1 1/2"	\$3,220.00
(g) 1 1/2" x 2"	\$3,610.00
(h) 2" x 2"	\$3,610.00
(i) Larger than 2" x 2"	Actual cost of labor, materials, & equipment
(j) U-Branch	\$3,100.00

(2) Manifold Service. (Also see (4) below)

<u>Meter Size</u>	<u>Service Size</u>	<u>Fee</u>
(a) 3/4" x 3/4"	1"	\$1,810.00
(b) 1" x 1"	1 1/2"	\$2,720.00
(c) 1" x 1 1/2"	2"	\$2,720.00
(d) 1 1/2" x 1 1/2"	2"	\$2,880.00
(e) 1 1/2" x 2"	2"	\$2,880.00
(f) 2" x 2"	2"	\$4,520.00

(3) Meters Set on Existing Service. (Also see (4) below)

<u>Meter Size</u>	<u>Fee</u>
(a) 5/8"	\$120.00
(b) 3/4"	\$300.00
(c) 1"	\$300.00
(d) 1 1/2"	\$420.00
(e) 2"	\$420.00
(f) Larger than 2"	Actual cost of labor, materials, & equipment

(4) All meters in new developments shall have remote radio read capability. The cost for remote read capability is \$200 per meter, which is in addition to the fees listed above.

b. Water Service, Construction Work, Temporary Service (Reference: Hayward Municipal Code, Chapter 11, Article 2, Section 11-2.22)

(1) The monthly meter service charge on all hydrant meters shall be as follows:

(a) 5/8" meters	\$4.00 mo.
(b) 3/4" meters	\$6.00 mo.
(c) 1" meters	\$10.00 mo.
(d) 1 1/2" meters	\$19.00 mo.
(e) 2" meters	\$31.00 mo.
(f) 3" meters	\$62.00 mo.
(g) 4" meters	\$97.00 mo.
(h) 6" meters	\$194.00 mo.
(i) 8" meters	\$310.00 mo.
(j) 10" meters	\$446.00 mo.

(2) All hydrants meter accounts will accrue charges for minimum monthly consumption on the following amounts, whether or not this amount of water is actually used.

(a) 5/8" or 3/4" meters	1,000 cu ft.
(b) 1" or 1 1/2" meters	1,700 cu ft.
(c) 2" meters	2,800 cu ft.
(d) 3" meters	2,800 cu ft.
(e) 4" meters	4,000 cu ft.
(f) 6" meters	6,000 cu ft.

(3) Failure to Report Hydrant Meter Reading shall cause a \$60.00 charge for each month that a reading is not reported (Hayward Municipal Code, Chapter 11, Article 2, Section 11-2.22). This charge is in addition to service charges and water usage charges.

c. Water System Facilities Fee (Reference Hayward Municipal Code, Chapter 11, Article 2, Section 11-2.54)

Facilities Fees shall be as follows:

(1) Residential units with standard services (5/8" meter) or residential units with inside sprinkler system required by Fire Dept. (1"meter) \$4,610.00

Each single-family dwelling, or one-family dwelling unit in a multiple dwelling or each mobile home lot in a mobile home park. \$4,610.00

(2) Non-residential units, each separate irrigation service, and residential units with meter size larger than 5/8" (or larger than 1" with required inside sprinkler system).

An amount based on the size of each meter serving a water supply system to the premises as follows:

(a) 5/8" \$4,610.00

(b) 3/4" \$6,920.00

(c) 1" \$11,530.00

(d) 1 1/2" \$23,050.00

(e) 2" \$36,880.00

(f) 3" \$73,760.00

(g) 4" \$115,250.00

(h) 6" \$230,500.00

(i) 8" \$368,800.00

(j) 10" \$530,150.00

(3) Fire Service per service regardless of size. \$4,610.00

d. Meter Services Charges Inside City (Reference: Hayward Municipal Code, Chapter 11, Article 2, Section 11-2.60)

(1) The bimonthly standard meter service charge for all meters (except temporary service for construction work), based on size of meter, shall be as follows:

(a) 5/8" meter (standard service)	\$9.00
(b) 3/4" meter	\$12.20
(c) 1" meter	\$18.50
(d) 1 1/2" meter	\$40.60
(e) 2" meter	\$71.40
(f) 3" meter	\$180.20
(g) 4" meter	\$357.00
(h) 6" meter	\$629.80
(i) 8" meter	\$871.80
(j) 10" meter	\$1,050.40

(2) Exemption for Low Income:

Notwithstanding any other provision of Hayward Municipal Code, Chapter 11, Article 2, a bi-monthly meter service charge of \$1.45 shall be imposed by this subsection upon any customer that:

- (a) meets the City income guidelines as defined in the All City Department section of the Master Fee Schedule and
- (b) files with the Revenue Division of the Finance Department a discount application and adequate documentary evidence showing that the applicant comes within the provision of subparagraph (a).

(3) The water usage charge based on the number of cubic feet of water supplied during each billing period shall be as follows:

0-10 hundred cubic fet (ccf)	\$2.15 per ccf
11-30 ccf	\$2.53 per ccf
Over 30 ccf	\$3.12 per ccf

e. Fire Service Connections Inside City (Reference: Hayward Municipal Code, Chapter 11, Article 2, Section 11-2.39)

The fire service charge per each billing period shall be as follows:

1. 2" and smaller fire service connection	\$25.00
2. 4" fire service connection	\$29.00
3. 6" fire service connection	\$42.00
4. 8" fire service connection	\$42.00
5. 10" fire service connection	\$50.00

f. Fire Service Connections Outside City (Reference: Hayward Municipal Code, Chapter 11, Article 2, Section 11-2.41)

The fire service charge per each billing period shall be as follows:

1. 2" and smaller fire service connection	\$37.50
2. 4" fire service connection	\$43.75
3. 6" fire service connection	\$62.50

4.	8" fire service connection	\$62.50
5.	10" fire service connection	\$75.00
g. A 50% surcharge on water usage and a domestic sewer service charge shall be applied in the event that a fire service connection is used for any purpose other than those specifically identified in the Hayward Municipal Code, Chapter 11, Article 2, Section 11-2.20, that is, for extinguishing fires or authorized testing of the fire protection system(s).		
h. Other Water System Fees and Charges		
	Account Establishment Fee	\$25.00
	After-Hours Meter Activation Fee	\$60.00
	Meter Lock Fee	\$45.00
	Meter Removal Fee	\$45.00
	Meter Test Fee	\$45.00
	Noticing Fee	\$5.00
i. Special Billings		
1.	Special Requests for Water Billing	
(a)	Base Rate Services	\$26.00
(b)	Each Additional Meter	\$9.00

3. STORMWATER SYSTEM SERVICE CHARGES

(Charges authorized upon effective date of Stormwater Management and Urban Runoff Control Program Ordinance Implementing Hayward Municipal Code Chapter 11, Article 5) (Reference: Hayward Municipal Code Section 11-5.53)

(a) **STORMWATER SERVICE CHARGES**

<u>Land Use Category Description</u>	<u>LUF</u>	(1)	(2)	(3)	<u>Service Charge/ Runoff Acre/Year</u>
			<u>Minimum Parcel Size (Acre)</u>	<u>Runoff Factor</u>	
• Commercial/Industrial	A		0.25	.8	\$338.32
• Parking Lots	P		0.25	.8	\$285.60
• Utilities	U		0.25	.8	\$285.60
• Institutional/Apartments	B		0.25	.6	\$285.60
• Condominium	CD		#	.6	\$285.60
• Single Family up to 4 -	C		0.25	.4	\$285.60
• Single Family Ranches	CR		0.25	.4	\$285.60
• Vacant Land (Utilized)	D		10.00	.005	\$285.60
• Vacant Land (Non-	E		17.00	.003	\$285.60
• Owned by Government	X		0.25	.4*	\$285.60
• Parcels w/o Valuation	XX				
• Utilities on Leased Land	UX				
• Cemeteries	CX				
• Common Area	CA				

NOTES:

(1) LUF = Land Use Factor coding system utilized by Alameda County Flood Control

(2) Minimum Parcel Size is the minimum size on which charges are calculated

(3) Runoff Factor is the ratio between impervious surface area and total surface area as determined by the Alameda County Flood Control District

Condominium parcel size is determined by dividing the parcel size by the total number of units.

* Or as determined

Rate Formula: Service Charge per year = PARCEL SIZE x RUNOFF FACTOR x SERVICE CHARGE/RUNOFF ACRE/YEAR

(b) Stormwater Treatment Measure Inspection
\$190.00

(c) Stormwater Facility Inspections

Industrial (under State Permit)	\$125.00
Industrial (not under State Permit)	\$95.00
Restaurant	\$85.00
Commercial	\$70.00

4. LOW INCOME REFUSE SERVICE RATES

A residential subscriber shall receive a discount in the amount of \$6.04 per month for refuse service for a single-unit dwelling based on the following:

- a. The subscriber meets the City income guidelines as defined in the All City Department section of the Master Fee Schedule and
- b. the subscriber files with the Revenue Division of the Finance Department a discount application and adequate documentary evidence showing that the subscriber comes within the provision of subparagraph (a).