

Demolition permits only allow for the removal of buildings or structures. Demolition permits cannot be used for the following work:

- No tree removal: Trees cannot be removed with a demolition permit. To learn more about the tree removal process, please contact the City of Hayward Planning Division at 510-583-4200, or see the instructions on the City of Hayward website here: <u>https://www.hayward-ca.gov/services/permits/tree-removalpruning-permit</u>
- 2. No earthwork or grading: Before removing hardscape surfaces, removing/relocating soils or changing site runoff, it is necessary to verify if the work will require a grading permit. To learn more about the grading permit process, please contact the City of Hayward Development Review team at: 510-583-4762. Instructions for grading and clearing permits can be found on the City of Hayward Website here: https://www.hayward-ca.gov/services/permits/grading-clearing-permit
- 3. No removal of underground storage tanks: Underground storage tank removal is regulated by the Hayward Fire Department Hazardous Materials staff. A special permit is required for this type of work. To learn more, please contact the Hayward Fire Prevention Office at: 510-583-4900.
- No work in the public right of way: Any work outside of private property will require an Encroachment Permit. To learn more about this process, please contact the City of Hayward Development Review team at: 510-583-4212.

WORK HOURS: Demolition work can occur **MONDAY – SATURDAY from 7 a.m. to 7 p.m. and SUNDAY & HOLIDAYS from 10 a.m. to 6 p.m.** *Please Note:* If the demolition is associated with a development project under a Planning application, it is necessary to get prior approval from the Planner managing the project. In some cases, there may be restrictions in the conditions of approval related to sequence of work or there may be modified construction hours.

A demolition permit is required for the following scopes of work:

- Removal of a complete building or portion of a building
- Removal of interior tenant spaces
- Removal of swimming pools (See Swimming Pool Removal Handout)
- Removals of structures or alterations required by a Code Enforcement Case.
- **Please Note:** Demolition permits <u>are not</u> required when the demo work is part of a new construction project and where the removal of the structure, or portion thereof, is shown on the approved plans. "J" Numbers will still be required in this case for the removal of applicable structures.

STREET

DEMOLITION PERMIT CHECKLIST

- Prepare a dimensioned site plan showing the location of the building or portion of the building to be demolished. Provide a written scope of work on the drawing. Clearly show existing buildings to remain and structures to be removed. *See example at the bottom of the page.*
 - Obtain a Job Number from the Bay Area Air Quality Management District. "J" numbers are required for the demolition of all structures that are 100 square feet or more. See the BAAQMD website for more information.
 - Complete the attached **PCB Screening Assessment Form.** For more information, see the Bay Area Storm Water <u>http://basmaa.org/</u>
- Complete a Construction and Demolition Debris Recycling Statement. This form is available on the City of Hayward Website here: <u>https://www.hayward-ca.gov/services/city-services/construction-and-demolition-debris-disposal</u> For more information, call City of Hayward Environmental Services: **510-583-4700**
 - If utilities are being removed as part of the demolition permit, provide a letter from PG&E certifying that these services have been safely disconnected. To coordinate the removal of service, contact **PG&E** at: **877-743-7782**
 - When doing the actual demolition work, it is important to use standard construction site management techniques such as: dust control by watering, site security and OSHA safety compliance.



SAMPLE DEMOLITION PLAN

PCBs Screening Assessment Form

For Munici	pality Use Only
Date Received	
Permit Number	

This screening process is part of a program for water quality protection and was designed in accordance with requirements in the Bay Area regional municipal stormwater NPDES permit (referred to as the Municipal Regional Permit). This process **does not** address other environmental programs or regulations (e.g., PCBs regulations under the Toxic Substances Control Act (TSCA); federal, state, or local regulations for hazardous material handling and hazardous waste disposal; health and safety practices to mitigate human exposure to PCBs or other hazardous materials; recycling mandates; or abatement at sites with PCBs or other contaminants). **The applicant is responsible for knowing and complying with all relevant laws and regulations. See Notices to Applicants section in the Applicant Instructions and at the end of this form.**

Complete all applicable parts of the PCBs Screening Assessment Form and submit with your demolition permit application.

All Applicants must complete Part 1 and Part 2.

Part 1. Owner/Consultant and project information Owner Information Name Address Zip Address Zip Contact (Agent) Phone Email Consultant Information								
Owner In	formati	on						
Name								
Address								
City		State	Zip					
Contact (Agent)								
Phone	Email							
Consultant	Informa	ation						
Firm Name								
Address								
City		State	Zip					
Contact Person	T							
Phone	Email							
Project	Locatio	n						
Address								
City		State CA	Zip					
APN (s)	T							
Year Building was Built	Type of	Construction						
Estimated Demolition Date								

Part 2 the b	2. Is building subject to the PCBs screening requirement based on typ uilding?	e, use, ar	nd age of
2.a	Is the building to be demolished wood framed and/or single family residential?	🗌 Yes	🗌 No
If the a continu	inswer to question 2.a is Yes , the PCBs Screening Assessment is complete, skip to Part 4 ue to Question 2.b.	. If the answ	ver is No ,
2.b	Was the building to be demolished constructed or remodeled between January 1, 1950 and December 31, 1980?	🗌 Yes	🗌 No
4	If the answer to Question 2.b is No the PCBs Screening Assessment is complete, skip to Yes , continue to Question 2.c.	o Part 4. If th	ie answer is
2.c	Is the proposed demolition a complete demolition of the building?	🗌 Yes	🗌 No
~	If the answer to Question 2.c is No the PCBs Screening Assessment is complete, skip to Yes , complete Part 3.	Part 4. If th	e answer is

All applications affecting applicable structures and demolitions must complete Part 3 and the Part 3 Tables. Part 3. Report concentrations of PCBs in priority building materials

Option 1. Applicants conducted representative sampling and analysis of the priority building materials per the Protocol for Evaluating Priority PCBs-Containing Materials before Building Demolition (2018) (Attachment C).

Option 2. Applicants possess existing sample results that are that are consistent with the Protocol for Evaluating Priority PCBs-Containing Materials before Building Demolition (2018) (Attachment C).

3.a Select option and report PCBs concentrations in the priority the priority building materials. Provide the required support	y building materials and the source of data for each of ing information
Option 1 Conduct Representative Sampling	Option 2 Use Existing Sampling Records
 Summarize results on Part 3 Tables; and Provide the following supporting information: Contractor's report documenting the assessment results; QA/QC checklist (see Attachment C, section 3.2.4); and Copies of the analytical data reports. 	 Summarize results on Part 3 Tables; and Provide the following supporting information: Contractor's report/statement that the results are consistent with the Protocol for Evaluating Priority PCBs- Containing Materials before Building Demolition.

□ Copies of the analytical data reports.

All Applicants must complete Part 4.

Part 4. Certification	
I certify that the information provided in this form is, to the best of my knowledge and belief, the further certify that I understand my responsibility for knowing and complying with all relevant to reporting, abating, and handing and disposing of PCBs materials and wastes. I understand penalties for submitting false information. I will retain a copy of this form and the supporting years.	true, accurate, and complete. I laws and regulations related d there are significant documentation for at least 5
Signature:	Date:
(Property Owner//Agent/Legal Representative)	
Print/Type:	
(Property Owner/Agent/Legal Representative Name)	
Signature:	Date:
(Consultant Completing Application Form)	
Print/Type:	
(Consultant Completing Application Form)	

Notices to Applicants Regarding Federal and State PCBs Regulations

Applicants that determine PCBs exist in building materials must follow applicable federal and state laws. This may include reporting to U.S. Environmental Protection Agency (USEPA), the San Francisco Bay Regional Water Quality Control Board, and the California Department of Toxic Substances Control (DTSC). These agencies may require additional sampling and abatement of PCBs. Depending on the approach for sampling and removing building materials containing PCBs, you may need to notify or seek advance approval from USEPA before building demolition. Even in circumstances where advance notification to or approval from USEPA is not required before the demolition activity, the disposal of PCBs waste is regulated under TSCA and the California Code of Regulations. (See Note 1)

Note 1 - Federal and State Regulations

Building materials containing PCBs at or above 50 ppm that were manufactured with PCBs (e.g., caulk, joint sealants, paint) fall under the category of PCBs bulk product wastes. See 40 Code of Federal Regulations (CFR) 761.3 for a definition of PCBs bulk product wastes.

Building materials such as concrete, brick, metal contaminated with PCBs are PCBs remediation wastes (e.g., concrete contaminated with PCBs from caulk that contains PCBs). 40 CFR 761.3 defines PCBs remediation wastes.

Disposal of PCBs wastes are subject to TSCA requirements such as manifesting of the waste for transportation and disposal. See 40 CFR 761 and 40 CFR 761, Subpart K.

TSCA-regulated does not equate solely to materials containing PCBs at or above 50 ppm. There are circumstances in which materials containing PCBs below 50 ppm are subject to regulation under TSCA. See 40 CFR 761.61(a)(5)(i)(B)(2)(ii).

Disposal of PCBs wastes are subject to California Code of Regulations (CCR) Title 22, Section Division 4.5, Chapter 12, Standards Applicable to Hazardous Waste Generators.

California hazardous waste regulatory levels for PCBs are 5 ppm based on the Soluble Threshold Limit Concentration test and 50 ppm based on the Total Threshold Limit Concentration test, see CCR, Title 22, Section 66261.24, Table III.

Agency	Contact	Useful Links
US Environmental	Steve Armann (415) 972-3352	https://www.epa.gov/pcbs (EPA PCBs website)
Protection Agency	armann.steve@epa.gov	https://www.epa.gov/pcbs/questions-and-answers-about-polychlorinated- biphenyls-pcbs-building-materials (PCBs in Building Materials Fact Sheet and Q/A Document)
		https://www.epa.gov/pcbs/pcb-facility-approval-streamlining-toolbox-fast- streamlining-cleanup-approval-process (USEPA PCB Facility Approval Streamlining Toolbox (PCB FAST))
		https://www.epa.gov/pcbs/polychlorinated-biphenyls-pcbs-building- materials#Test-Methods (See Information for Contractors Working in Older Buildings that May Contain PCBs)
San Francisco Bay Regional Water Quality	Jan O'Hara (510) 622-5681 Janet.O'Hara@waterboards.ca.gov	https://www.waterboards.ca.gov/sanfranciscobay/water_issues/programs/TM_DLs/sfbaypcbstmdl.shtml_
Control Board	Cheryl Prowell (510) 622-2408 Cheryl.Prowell@waterboards.ca.go V	https://www.waterboards.ca.gov/sanfranciscobay/water_issues/programs/site cleanupprogram.html
Department of Toxic Substances Control	Regulatory Assistance Office 1-800-72TOXIC RAO@dtsc.ca.gov	http://www.dtsc.ca.gov/SiteCleanup/Brownfields/upload/PUB_SMP_Guide-to- Selecting-a-Consultant.pdf
California Division of Occupational Safety and Health (Cal/OSHA)	CalOSHA Consultations Services 1-800-963-9424	https://www.dir.ca.gov/dosh/consultation.html

Part 3 Caulk Applications Table Column 1. Report all PCBs concentrations for each homogenous area of caulking area (see Attachment C, Section 3.2.2). Use sample designators/descriptions from laboratory report. Column 2. Complement C, concentration ≥ 5 Concentration (mg/kg) Estimate Amou Section 3.2.2). Use sample designators/descriptions from laboratory report. Concentration (mg/kg) Estimate Amou Section 3.2.2). Use sample designators/description Concentration (mg/kg) Estimate Amou Section 3.2.2). Use sample designators/description Concentration (mg/kg) Estimate Amou Section 3.2.2). Use sample designators/description Concentration (mg/kg) Estimate Amou Material Example: An An	Column 2. Complete for e concentration ≥ 50 ppm Estimate Amount of Material	ach <u>Units</u>
<u>Caulk Sample 1</u> <u>320</u> <u>48</u>	48	Linear Feet
		Linear Feet
6.		Linear Feet
		mana is noodod

Part 3 Fiberglass Insulation Applications Table Column 1. Report all PCBs concentrations for each homogenous area of fiberglass C, Section 3.2.2). Use sample designators/descriptions from laboratory report. Fiberglass Insulation Application Sample Description Example: Fiberglass Insulation Sample 1	insulation (see Attachment Concentration (mg/kg) 78	Column 2. Complete for each concentration $\geq 50 \text{ mg/kg}$ Estimate Amount of Material $\underline{86}$ Square	Units uare Feet
		Squ	
2.		Squ	Jare Feet
3.		Squ	Jare Feet
4.		Squ	are Feet
		Squ	ıare Feet
6.		Squ	ıare Feet
7.		Squ	ıare Feet
8.		Squ	are Feet
9.		Squ	ıare Feet
10		Squ	nare Feet
The area of insulation wrapped around a pipe may be estimated using the following formula: Area (square feet) = $2\Pi rh$; where r is the pipe radius (feet) and h is the pipe length (feet).		Duplicate page if additional spac	ce is needed.

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Part 3 Thermal Insulation Applications Table		
Column 1. Report all PCBs concentrations for each homogenous area of thermal in Section 3.2.2). Use sample designators/descriptions from laboratory report.	sulation (see Attachment C,	Column 2. Complete for each concentration $\geq 50 \text{ mg/kg}$
Thermal Insulation Application Sample Description	Concentration (mg/kg)	Estimate Amount of <u>Units</u> <u>Material</u>
Example. <u>Thermal Insulation Sample 1</u>	20	Square Feet
1.		Square Feet
2.		Square Feet
3.		Square Feet
4.		Square Feet
5.		Square Feet
6.		Square Feet
7		Linear Feet
		Square Feet
9.		Square Feet
10		Square Feet
The area of of insulation wrapped around a pipe may be estimated using the following formul Area (square feet) = 2Π rh, where r is the pipe radius (feet) and h is the pipe length (feet).	la:	Duplicate page if additional space is needed

	10	.0		7.	6.	5.	4	3.	2.	1.	Example: <u>Adhesive Mastic Sample 1</u>	Adhesive Mastic Application Sample Description	Column 1. Report PCBs concentrations for each homogenous area of mastic (se Use sample designators/descriptions from laboratory report.)	Part 3 Adhesive Mastic Applications Table
											87.4	Concentration (mg/kg)	e Attachment C, Section 3.2.2.	
Dunlicate nage if additional sn	S										<u>800</u> S	<u>Estimate Amount of</u> <u>Material</u>	Column 2. Complete for ea concentration ≥ 50 mg/kg	
nace is needed	3quare Feet	3quare Feet	3quare Feet	Jinear Feet	square Feet	3quare Feet	3quare Feet	Square Feet	Square Feet	3quare Feet	Square Feet	<u>Units</u>	sch	

	10	9.		7.	6.	5.	4.	.3	2.	1.	Example: <u>Window Gasket Sample 1</u>	Rubber Window Gasket Application Sample Description	Column 1. Report PCBs concentrations for each gasket (see Attachment C, Section designators/descriptions from laboratory report.	Part 3 Rubber Window Gasket Applications Table
											70	Concentration (mg/kg)	on 3.2.2). Use sample	
Duplicate page if additional space	Lin	<u>75</u> Lin	<u>Estimate Amount of</u> <u>Material</u>	Column 2. Complete for each concentration $\geq 50 \text{ mg/kg}$										
e is needed.	lear Feet	ear Feet	Units											

	01		7			2.	Example: Wall paint Sample 1 <u>228</u>	Material Sample Description Conce	Column 1. Optional: Use this form to report PCBs concentration data from materials other building materials. Report PCBs concentrations for each material and homogeneous area. designators/descriptions from laboratory report.	Part 5 Other Materials Table
								<u>centration (mg/kg)</u>	er than priority 1. Use sample	
Duplicate page if additional							1500	<u>Estimate Amount of</u> <u>Material</u>	Column 2. Complete for concentration $\geq 50 \text{ mg/kg}$	
space is needed.							Square Feet	<u>Units</u>	each	

PCBs Screening Assessment Form

For Municipality Use Only								
Date Received								
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All Applicants must complete Part 1 and Part 2.

Part 1. Owner/Consultant and project informat	ion		
Owner In	formati	on	
Name			
Address			
City		State	Zip
Contact (Agent)			
Phone	Email		
Consultant	Informa	ation	
Firm Name			
Address			
City		State	Zip
Contact Person	T		
Phone	Email		
Project	Locatio	n	
Address			
City		State CA	Zip
APN (s)	T		
Year Building was Built	Type of	Construction	
Estimated Demolition Date			

Part 2 the b	2. Is building subject to the PCBs screening requirement based on typ uilding?	e, use, ar	nd age of						
2.a	Is the building to be demolished wood framed and/or single family residential?	🗌 Yes	🗌 No						
If the answer to question 2.a is Yes , the PCBs Screening Assessment is complete, skip to Part 4. If the answer is N continue to Question 2.b.									
2.b	Was the building to be demolished constructed or remodeled between January 1, 1950 and December 31, 1980?	🗌 Yes	🗌 No						
4	If the answer to Question 2.b is No the PCBs Screening Assessment is complete, skip to Yes , continue to Question 2.c.	o Part 4. If th	ie answer is						
2.c	Is the proposed demolition a complete demolition of the building?	🗌 Yes	🗌 No						
~	If the answer to Question 2.c is No the PCBs Screening Assessment is complete, skip to Yes , complete Part 3.	Part 4. If th	e answer is						

All applications affecting applicable structures and demolitions must complete Part 3 and the Part 3 Tables. Part 3. Report concentrations of PCBs in priority building materials

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Copies of the analytical data reports.

All Applicants must complete Part 4.

Part 4. Certification				
I certify that the information provided in this form is, to the best of my knowledge and belief, to further certify that I understand my responsibility for knowing and complying with all relevant to reporting, abating, and handing and disposing of PCBs materials and wastes. I understand penalties for submitting false information. I will retain a copy of this form and the supporting years.	, true, accurate, and complete. nt laws and regulations related and there are significant g documentation for at least 5			
Signature:	Date:			
(Property Owner//Agent/Legal Representative)				
Print/Type:				
(Property Owner/Agent/Legal Representative Name)				
Signature:	Date:			
(Consultant Completing Application Form)				
Print/Type:				
(Consultant Completing Application Form)				

Notices to Applicants Regarding Federal and State PCBs Regulations

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Note 1 - Federal and State Regulations

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Agency	Contact	Useful Links					
US Environmental	Steve Armann (415) 972-3352	https://www.epa.gov/pcbs (EPA PCBs website)					
Protection Agency	armann.steve@epa.gov	https://www.epa.gov/pcbs/questions-and-answers-about-polychlorinated- biphenyls-pcbs-building-materials (PCBs in Building Materials Fact Sheet and Q/A Document)					
		https://www.epa.gov/pcbs/pcb-facility-approval-streamlining-toolbox-fast- streamlining-cleanup-approval-process (USEPA PCB Facility Approval Streamlining Toolbox (PCB FAST))					
		https://www.epa.gov/pcbs/polychlorinated-biphenyls-pcbs-building- materials#Test-Methods (See Information for Contractors Working in Older Buildings that May Contain PCBs)					
San Francisco Bay Regional Water Quality	Jan O'Hara (510) 622-5681 Janet.O'Hara@waterboards.ca.gov	https://www.waterboards.ca.gov/sanfranciscobay/water_issues/programs/TM_DLs/sfbaypcbstmdl.shtml_					
Control Board	Cheryl Prowell (510) 622-2408 Cheryl.Prowell@waterboards.ca.go V	https://www.waterboards.ca.gov/sanfranciscobay/water_issues/programs/site cleanupprogram.html					
Department of Toxic Substances Control	Regulatory Assistance Office 1-800-72TOXIC RAO@dtsc.ca.gov	http://www.dtsc.ca.gov/SiteCleanup/Brownfields/upload/PUB_SMP_Guide-to- Selecting-a-Consultant.pdf					
California Division of Occupational Safety and Health (Cal/OSHA)	CalOSHA Consultations Services 1-800-963-9424	https://www.dir.ca.gov/dosh/consultation.html					

Part 3 Fiberglass Insulation Applications Table			
Column 1. Report all PCBs concentrations for each homogenous area of fiberglass C, Section 3.2.2). Use sample designators/descriptions from laboratory report.	insulation (see Attachment	Column 2. Complete for each concentration $\geq 50 \text{ mg/kg}$	ch
Fiberglass Insulation Application Sample Description	<u>Concentration (mg/kg)</u>	Estimate Amount of Material	Units
Example. Fiberglass Insulation Sample 1	78	<u>86</u>	'quare Feet
1		S	quare Feet
2		S	quare Feet
3		S	quare Feet
4		S	quare Feet
5.		S	quare Feet
6.		S	quare Feet
7		S	quare Feet
8.		S	quare Feet
9		S	quare Feet
10		S	quare Feet
The area of insulation wrapped around a pipe may be estimated using the following formula: Area (square feet) = $2\Pi rh$; where r is the pipe radius (feet) and h is the pipe length (feet).		Duplicate page if additional sp	vace is needed.

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Part 3 Thermal Insulation Applications Table		
Column 1. Report all PCBs concentrations for each homogenous area of thermal in Section 3.2.2). Use sample designators/descriptions from laboratory report.	nsulation (see Attachment C,	Column 2. Complete for each concentration $\geq 50 \text{ mg/kg}$
Thermal Insulation Application Sample Description	Concentration (mg/kg)	Estimate Amount of <u>Units</u> <u>Material</u>
Example: Thermal Insulation Sample 1	20	Square Feet
1		Square Feet
2		Square Feet
3.		Square Feet
4.		Square Feet
5.		Square Feet
6		Square Feet
7		Linear Feet
8.		Square Feet
9		Square Feet
10		Square Feet
The area of of insulation wrapped around a pipe may be estimated using the following formul Area (square feet) = 211rh, where r is the pipe radius (feet) and h is the pipe length (feet).	la:	Duplicate page if additional space is needed

	10	.0		7.	6.	5.	4	3.	2.	1.	Example: <u>Adhesive Mastic Sample 1</u>	Adhesive Mastic Application Sample Description	Column 1. Report PCBs concentrations for each homogenous area of mastic (se Use sample designators/descriptions from laboratory report.)	Part 3 Adhesive Mastic Applications Table
											87.4	Concentration (mg/kg)	e Attachment C, Section 3.2.2.	
Dunlicate nage if additional sn	S										<u>800</u> S	<u>Estimate Amount of</u> <u>Material</u>	Column 2. Complete for ea concentration ≥ 50 mg/kg	
nace is needed	3quare Feet	3quare Feet	3quare Feet	Jinear Feet	square Feet	3quare Feet	3quare Feet	Square Feet	Square Feet	3quare Feet	Square Feet	<u>Units</u>	sch	

	10	9.		7.	6.	5.	4.	.3	2.	1.	Example: <u>Window Gasket Sample 1</u>	Rubber Window Gasket Application Sample Description	Column 1. Report PCBs concentrations for each gasket (see Attachment C, Section designators/descriptions from laboratory report.	Part 3 Rubber Window Gasket Applications Table
											70	Concentration (mg/kg)	on 3.2.2). Use sample	
Duplicate page if additional space	Lin	<u>75</u> Lin	<u>Estimate Amount of</u> <u>Material</u>	Column 2. Complete for each concentration $\geq 50 \text{ mg/kg}$										
e is needed.	lear Feet	ear Feet	Units											

	10.	9.	 7.	6.	5.	4	э.	2.	1.	Example: Wall paint Sample 1	Material Sample Description	Column 1. Optional: Use this form to report PCBs concentration data from matery building materials. Report PCBs concentrations for each material and homogeneo designators/descriptions from laboratory report.	Part 3 Other Materials Table
										228	Concentration (mg/kg)	ials other than priority us area. Use sample	
Duplicate page if additional										1500	<u>Estimate Amount of</u> <u>Material</u>	Column 2. Complete for concentration $\geq 50 \text{ mg/kg}$	
space is needed.										Square Feet	<u>Units</u>	each ?	