



AUTHORIZATION TO RELEASE PROJECT PLANS TO THE PUBLIC

Development Services Department
Planning Division

Project Name: _____ Location: _____

Project Description: _____

Architectural drawings that are submitted with a project application are subject to the California Public Records Act (Cal. Gov. Code 6250 et seq.) State law requires architectural drawings containing copyright protected material to be available for public inspection at City Hall. However, authorization of the designer or copyright holder (if different from the designer) is required in order for the public to obtain copies or for the City to post the plans on its website for all purposes. You may choose to submit a site plan and/or massing diagram with your application for the purpose of providing copies to the public and posting on the City’s website for all purposes. Please indicate your authorization as follows:

- The City is authorized to allow the public to obtain copies of copyright protected project plans to pursuant to Government Code section 65103.5.
- The City is authorized to post copyright protected project plans on the City website for all purposes, pursuant to Government Code section 65103.5.
- A site plan and/or massing diagram will be provided with the project application for distribution to the public upon request, and for posting on the City’s website for all purposes.

****Note: If a site plan or massing diagram is not submitted with the project application, the design professionals listed below will be deemed to have granted permission to the City of Hayward for posting, copying and distribution of the official project plans without restriction, pursuant to Government Code section 65103.5(e).*

All applicable design professionals (or copyright holder if different from the plan preparer) must complete and sign the sections below.

Architect or Designer (if applicable)

Printed Name: _____ License Number: _____

Phone Number: _____ Email: _____

Signature: _____ Date: _____

Landscape Architect (if applicable)

Printed Name: _____ License Number: _____

Phone Number: _____ Email: _____

Signature: _____ Date: _____

Engineer (if applicable)

Printed Name: _____ License Number: _____

Phone Number: _____ Email: _____

Signature: _____ Date: _____